



Funding Options/ Parent 30-hours Register Guide

How will parents/ carer know what to do?

Parents/ carers can check whether they are eligible for a range of government childcare offers, including 30-hours, via Childcare Choices at: <https://www.childcarechoices.gov.uk>

Parents/ carers will not need to apply through the digital childcare service if they only want to claim the universal 15 hours' entitlement for three- and four-year olds. Please visit Knowsley schooladmissions@knowsley.gov.uk for more information about applying for a school nursery or school reception place.

Please be aware that the offer of children's free education entitlement, may be subject to proof of information stated on the application form e.g. birth certificate and proof of address, failure to provide the documents requested by the school may result in the place being withdrawn.

Free nursery education entitlement of 15 hours per week is taken over either 5 mornings or afternoons, term time only 8.30am-11.30am or 12.30pm-3.30pm.

How to apply for 30-hours?

As part of the application process, parents/ carers will be asked to enter personal details including their name, address and National Insurance number

At the end of the application process, parents/ carers will be given an 11 digit 'eligibility code' for their child. This code will normally start with '5001/2/3'. However, some parents/ carers may have a temporary code starting with '11'.

Before starting nursery, parents/ carers will be asked to include the 'voucher code' on the Parental Agreement form along with the information below:

- Child's Date of Birth
- Parent/ Carer Surname
- Parent/ carer Date of Birth
- Parent/ carer NI Number

Extended childcare offer of 30-hours per week is taken over 5 full days, term time only 8.30am-3.30pm. We charge £15 per week for the Lunchtime care element and £2.10 per day for a school lunch. This is to be paid through Parent Pay.

We offer a wraparound service before and after school for children (including 15- hour provision) until 5.30pm each day. For information including costings please contact the school office.

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ELIGIBILITY FOR EXTENDED 30 HOURS OFFER

- Both parents must work a minimum of 16 hours per week.
- Lone parents must work a minimum of 16 hours per week.
- Salary criteria from national minimum wage up to a maximum of £100,000.00.
- Zero hours' contract- criteria is a parent must work a minimum of 25 hours over a 3-week period.
- If both parents are currently working in accordance with the above criteria but one is either on maternity, paternity, adoption leave or SSP. This would need to be monitored by HMRC and Early Years.
- One parent is currently working in accordance with the above criteria and the other parent has substantial caring responsibilities based on specific benefits being received for being a carer or is disabled or incapacitated based on receipt of specific benefits.
- A child must be resident and living within the local authority, as evidenced by the parent's proof of residency.
- The person (parent) applying for the childcare has to be a resident of the UK.

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- **Parent means a person with parental responsibility for the child, in cases of a parent remarrying or living with a partner. The step parent needs to meet the criteria listed above.**
- **Foster carers are eligible for the extended offer for their own children, and would need to contact their social worker to clarify eligibility for foster care children.**

Helpline for 30-hour code issues;

- **Child Care Services- 0300 1234097**

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