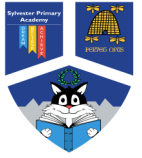




Sylvester Primary Academy Attendance & Punctuality Newsletter



Welcome to Summer Term 2025. We hope our children had a wonderful Easter break and are ready for lots exciting events happening in school this term. At Sylvester Primary Academy, we try our best to support each child to thrive and reach their full potential. Our overall school attendance target is **96%**.

Our overall attendance for Spring Term 2025 was: **94.2%**

POLITE REMINDERS!

All parents and carers are responsible in ensuring their child arrives to school, on time, each day.

We expect parents to call school at the earliest possible convenience, if their child is to be absent from school.

Polite Reminder - Please **DO NOT** contact through dojo if your child is absent from school, as the message may not be read/passed onto the attendance team, as teachers are busy teaching.

Please call school **0151 477 8320-option 1 (voicemails are accepted)**

Should school NOT hear from parents/carers, the attendance team will carry out first day response calls and home visits.

Should your child be feeling unwell and you are unsure of whether to bring them into school, please take a look at the guidance via this link:

[Is my child too ill for school? - NHS \(www.nhs.uk\)](https://www.nhs.uk)

There should be evidence provided should a child need to leave school for a medical/dental appointment. These appointments should try to be made at the end of the school day, where possible.

UNAUTHORISED ABSENCES

This is when school has **NOT** allowed absences because reasons are not acceptable for example:

- Taking whole days off school for AM or PM medical appointment
- Holidays
- Minor illnesses or frequent absence due to minor illness unless supported with medical evidence
- Birthdays/day trips/shopping
- Feeling tired / nausea
- stomach pain



SCHOOL TIMES

Gate Opens: 8:40am

Gate Closes: 8:45am

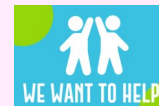
School Ends: 3.15pm

Children will be marked **LATE** if they come into school **after 8.50am**

DID YOU KNOW?

Your child **can** attend school if they are taking prescribed medication. Please speak to the school office for more details.

If there are any circumstances that school may not be aware of, which is having an influence on your child attending school regularly, or you if you want to discuss this matter further, please do not hesitate to contact us.



We are here to support you in working together on techniques that can assist you and your family, perhaps with Bedtime Bliss, Morning Routines and Reward Charts etc.

If you require support regarding any illnesses, the school nursing service is available to all children in Knowsley schools. The school nurses can provide support for both physical and mental health needs. Their role in attendance can often be key and they engage with school on a regular basis.





Being punctual for school means making sure **YOUR** child is at school, ready to learn **before** the bell rings at **8.50am**. Good punctuality at school is essential for pupils to achieve their full educational potential.

Please remember, arriving late to school can be very disruptive for your child as it effects their social and emotional well-being as well as making it awkward when they arrive to class late and see they have missed part of their lesson.

Congratulations ! YEAR 5 - Spring Term Punctuality Champions

ATTENDANCE MATTERS



3 days lost
5 minutes late per day



6.5 days lost
10 minutes late per day



10 days lost
15 minutes late per day



13 days lost
20 minutes late per day



19 days lost
30 minutes late per day

LOST MINUTES = LOST LEARNING!

EVERY SCHOOL DAY COUNTS!

Every school day counts BUT every minute is equally important!

CONGRATULATIONS TO OUR SPRING TERM BRONZE AND SILVER 100% ATTENDANCE WINNERS!

BRONZE— 100% Attendance (Jan-April)

Rec T: Mikey B, Zachary G, Grayson H, Willow S

Rec B: Bradley C, Bobby H, George J, Isaac W, Joseph W

Year 1: Harison H, Matei I

Year 1/2: Dylan M, Olivia W

Year 2: Stevie H, Erin K

Year 3: Mala'ika B, Irene C, Georgie H-A, Ellie M, George J, Ellie M

Year 4: Hallie G, Kyle G, Heidi J-B, Esmay N

Year 5: Jake K, Thomas K, Elsie-rose W, Lukas W-J

Year 6: John B, Jack C, Finley G, Grace W

SILVER— 100% Attendance (Sept-April)

Rec T: Aria H, Toby L, Samuel M, Letty S

Rec B: Ayla A, Ashleigh E-M, Jessica E-M, Ashton H

Year 1: Thomas J

Year 1/2: Rose B, Jacob C, Jonathan C, Jaxon C, Robyn S

Year 2: Elliot B, James E-J, Charlie G, Matthew R, Henry T

Year 3: Isla J, Joseph S

Year 4: Harlow A-R, Anais H, Felicity-Jane L, Lucy M

Year 5: Luke E-J, Scott g, Freddie G, Thomas H, Ito H, Harry J, Dylan M, Peter S, Emelia W

Year 6: Isaac B, Kathryn E, Faye L



Our 'IN to WIN'
Spring Term— SILVER WINNER
Harry J

'Egg-cellent Attendance'

Congratulations to our winners of a "Egg-cellent Attendance' Children needed to attend school from , 24th March-8th April (12 days) for their names to be entered into our prize draw.

Congratulations to Philip, Henry, Axl and Esmay, won themselves an Easter Egg.



ATTENDANCE CHAMPIONS!

Well done, Reception Class !

Reception Class won February half— term attendance and Easter half term attendance. They celebrated with a chocolate fountain party and an Ice— Cream party. They won our overall Spring term attendance with : **96.1%**



DATES FOR YOUR DIARY :

Attendance letters and meetings— April— May

Local Authority Attendance meeting: 29th April

School Nurse 'Drop in'— May 2025- (date to be confirmed)

BANK HOLIDAY— MONDAY 5th MAY

HALF TERM— Friday 23rd May- Monday 9th June 2025

Who will be our next winners and get their chance to spin our winning wheel?

You have got to be **IN to WIN!**

