



Sylvester Primary Academy Attendance & Punctuality Newsletter



Welcome back! We hope all our children had a wonderful festive break.

Regular school attendance is an important part of giving children the best possible start in life.

The aim should be to attend school **96%-100% of the time.**

Our school Target is **96%**

Our overall school attendance for Autumn Term was: **95.2%**



SCHOOL TIMES

Gate Opens: 8:40am

Gate Closes: 8:50am

School Ends: 3.15pm

Children will be marked **LATE** if they come into school after 8.50am

All parents and carers are responsible in ensuring their child arrives to school, on time, each day.

We expect parents to call school at the earliest possible convenience, if their child is to be absent from school. Parents should call school **EACH** day their child is to absent. If we do not receive a call each day, the attendance team will follow up with a Welfare Check at the home address.

There should be **evidence** provided should a child need to leave school for a medical/dental appointment, or if your child has been absent from school for more **one** day.

Appointments should try to be made at the end of the school day, where possible.

Polite Reminder- Please **DO NOT** contact through dojo if your child is absent from school, as the message may not be read/passed onto the attendance team, as teachers are busy teaching. Please call school: 0151 477 8320-option 1 (voicemails are accepted)



Did you know?



UNAUTHORISED ABSENCES REMINDER

This is when school has **NOT** allowed absences because reasons are not acceptable for example:

- Taking whole days off school for AM or PM medical appointment
- Holidays- Holidays are NOT authorised during term time
- Minor illnesses or frequent absence due to minor illness unless supported with medical note.
- Birthdays/ day trips /shopping
- Feeling tired / nausea

PLEASE NOTE:

If your child is absent for any of these reasons they will be marked as unauthorised until they return to school.

The attendance team will also carry out Welfare Visits, should school not hear from parents.

Should your child receive **5 days** of unauthorised absence within a 10 weeks period, you will be liable for an Education Penalty Notice and be fined £120 per adult, per child.

Please see attached links for more details:

www.gov.uk/government/publications knowlsey.gov.uk/attendance

If there are any circumstances that school may not be aware of, which is having an influence on your child attending school regularly, or you if you want to discuss this matter further, please do not hesitate to contact us.



SUPPORT



We are here to support you in working together on techniques that can assist you and your family, perhaps with Bedtime Bliss, Morning Routines and Reward Charts etc. If you require support regarding any illnesses, the school nursing service is available to all children in Knowsley schools. The school nurses can provide support for both physical and mental health needs. Their role in attendance can often be key and they engage with school on a regular basis. We will send a dojo home with details of our next school nurse 'drop in' day, look out for upcoming details.

DATES FOR YOUR DIARY :

Attendance letters and meetings— 23rd– 30th Jan

Local Authority Attendance Team visits—

23rdJan– 6th Feb (class groups)

HALF TERM– 9th-20th February

School Nurse 'Drop in'- March 2024- (date to be confirmed)



Being punctual for school means making sure **YOUR** child is at school, ready to learn **before** the bell rings at **8.50am**. Good punctuality at school is essential for pupils to achieve their full educational potential.

Please remember, arriving late to school can be very disruptive for your child as it effects their social and emotional well-being as well as making it awkward when they arrive to class late and see the they have missed part of their lesson.

Congratulations ! YEAR 1

You are our **PUNCTUALITY CHAMPIONS!** (September- December 2023)

Better late than never
But never late is better



ATTENDANCE MATTERS

EVERY SCHOOL DAY COUNTS!

LOST MINUTES = LOST LEARNING!



Every school day counts BUT every minute is equally important!



Count Everyday and MAKE Everyday Count!

ATTENDANCE WINNERS!

CONGRATULATIONS TO OUR AUTUMN TERM BRONZE 100% ATTENDANCE WINNERS!

BRONZE – 100% Attendance (Sept– Dec 23')

Reception T: Jessica A, Jonathan C, Dolly D, Callie G, Ava–Rose H, Robyn S, Daisy W, Olivia W, Joshua W

Reception B– Delilah G, Thomas A, Thomas J, Dylan M, Taylor S

Year 1: Elliot B, Lucca C-C, ArchieC, Jaxon C,, Myah D, Charlie G, Sam H, Phoebe H, Matthew R

Year 1/2: Leonardo C-W, Stevie– Lily H, Ariella H

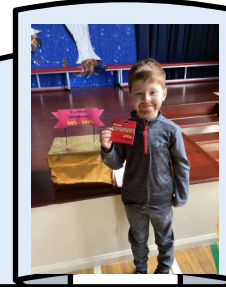
Year 2: Mala'ika B, Luna B, Olivia G, Isla J, Esther P, Jake R, Ethan W

Year 3: Harlow A, Stephen D, Hallie G, Anais H, Nathan K, Elijah K, Felicity– Jane L, Lily M, Alice G, Harry W

Year 4: Luke E.J, Scott G, Thomas H, Nancy K, Ellie M, Nathan O, Emelia W, Lukas WJ

Year 5: Isaac B, Jack C, Dexter C, Christopher D, Katherine E, Oliver G, Finely G, Ella H, Lilliana KS, Faye L, Ellie Mc

Year 6: Niamh G, Freia– Mai H, Gracie O'T



Our 'IN to WIN'
Autumn Term BRONZE-WINNER
COLE H



'PRESENT FOR BEING PRESENT'

Congratulations to our winners of a 'Present for Being

Present'. Children needed to attend school from, 1st-22nd December (15 days) for their names to be entered into our prize draw.

Congratulations to Katherine, Luca U and Thomas K, who won a range of gifts from a family eating out voucher, Asda Vouchers, Chocolate hamper and Chocolate Santa's.



Attendance Winners for Half Term 1- (Sept-Oct 23').

Year 1

They enjoyed an afternoon wearing their pyjamas, watching a movie of their choice with popcorn, hot chocolate and cookies.



Congratulations– YR 5

Our overall attendance winners Half– Term 2-
(oct–Dec)

They enjoyed a special chocolate fountain party, complete with fruit and marshmallows!

Who will be our next winners , 'To Perfect Attendance and Beyond?'

You have to be IN to WIN !!