

ADMINISTRATION OF PRESCRIBED MEDICINES IN SCHOOL

Information for Parents/Guardians

It is not normally appropriate to administer medicines to children in school. However, in circumstances where a child's General Practitioner has confirmed in writing that there is no other satisfactory way of ensuring that the medicine is taken, the Headteacher will support your child's attendance at school and will agree that the school staff will supervise administration of the medicine in accordance with the dosage prescribed by the General Practitioner.

Name..... D.O.B.....

Address..... Class.....

.....

.....

G.P.....

Medication All labels on medication must be clear and legible.

Name of Medicine.....Dose.....

Name of Medicine.....Dose.....

How long will your child require this medication?.....

Time of medication.....

Contact Details

Daytime Telephone Number.....

Relationship to Pupil.....

I agree to deliver/pick up the above mentioned medicine. I confirm that I understand that the school is not under a general duty to assist in the administration of medicines to children.

Signature of
Parent/Guardian.....Date.....

I agree that your child will be given/supervised whilst he/she takes his /hers prescribed medicine at the appropriate time.

Signature of Headteacher..... Date.....

