



ADMISSIONS

KNOWSLEY PRIMARY EDUCATION

ADMISSIONS 2020-2021



Apply online www.knowsley.gov.uk
or use the paper form at the back of the booklet

THE INFORMATION CONTAINED IN THIS BOOKLET IS IMPORTANT.

IF YOU NEED ANY FURTHER HELP OR INFORMATION ON APPLYING FOR A PRIMARY SCHOOL PLACE PLEASE CONTACT:

Knowsley School Admissions
Education Improvement Team, Knowsley Council
PO Box 21, Municipal Buildings, Archway Road, Huyton, Knowsley, L36 9YU
Telephone: (0151) 443 5143/3372
Email: schooladmissions@knowsley.gov.uk

The Headteacher of the school can also assist with information about the school and how to apply.

Where the term 'schools' has been used in this booklet, this also applies to Knowsley Academies.

Privacy notice

Knowsley Council will use the information provided on your school admission application and any other supporting information you provide for the following purposes.

- To ensure the efficient co-ordination and fair allocation of school places
- To ensure your child has access to school associated entitlements
- To ensure information is accurate
- To prevent or detect crime
- To protect public funds
- To meet our key aims and legal duties

We use the information to complete our duties under the Department for Education's 'School Admissions Code' (2014) and 'School Admissions Appeal Code' (2012).

There may be a requirement to share information with schools, other council service areas, local health trusts, other local authorities and central government. This will only be when necessary and where the law allows it to support the applications process.

For more information about how we use and store your personal data, please visit www.knowsley.gov.uk where you can access the full privacy notice for the School Admission Service. Alternatively, contact schooladmissions@knowsley.gov.uk or telephone (0151) 443 3373 to request a copy of the document.

THE INFORMATION PUBLISHED IN THIS BOOKLET IS APPLICABLE TO THE SCHOOL YEAR 2020-2021. EVERY EFFORT HAS BEEN MADE TO ENSURE THE INFORMATION CONTAINED IS CORRECT AT THE TIME OF PUBLICATION. BUT THERE CANNOT BE A GUARANTEE THAT THERE WILL BE NO CHANGE TO THIS INFORMATION. PARENTS/CARERS ARE ALWAYS WELCOME TO CONTACT SCHOOL ADMISSIONS IF REQUIRING CLARIFICATION ON ANY MATTER IN THE BOOKLET.



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Welcome

Dear Parents and Carers

Deciding what school you would prefer your child to attend in September 2020 is a very important decision to make. During the autumn, parents and carers will have to decide their preferences and name up to three schools for their child by early January 2020.

Before doing this, we would encourage you to go and see for yourself all the opportunities Knowsley schools can offer. Our head teachers and staff will be delighted to meet with you and show how pupils are benefiting from the high standards of teaching and learning delivered across the primary curriculum. All staff wish to work in partnership with you and provide your child with the best possible education. Our schools are committed to helping children reach their potential, whatever their race, sex, religion or disability. Our commitment is to make Knowsley the best place to be educated and build a high quality, sustainable and successful learning community.

We want to assist you in making a very important decision for your child's future and can help in a number of ways:

- this booklet gives you information about all the Knowsley primary schools and useful contacts for other areas;
- we encourage you to apply online at **www.knowsley.gov.uk** as there are advantages to using this method (this booklet does have a paper application if preferred); and
- Knowsley school admissions team can provide further information and guidance by telephone **(0151) 443 3372/5142/5143** or email **schooladmissions@knowsley.gov.uk**

We would encourage you to read this booklet carefully before applying. However you apply, please ensure this is completed by the closing date of **15 January 2020**.

Finally, may I take this opportunity to assure you of the full support of Councillor Harvey, Cabinet Member for Children's Services, myself and all our staff.

We all wish your child every success as they prepare to start on their primary education journey.



Colette Dutton
Executive Director
(Children)



Cllr Margaret Harvey
Cabinet Member for
Children's Services

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Applying for a primary school reception class place for September 2020

Please take time to read the information in this booklet very carefully to ensure that you are aware of the correct application and allocation procedures before making your application for a reception class place for your child.

General information

- If your child's date of birth falls on or between 1 September 2015 and 31 August 2016, they are eligible to start reception class of school in September 2020.
- Parents/carers have a right to say which primary schools they would prefer their child to attend, but there is no guarantee that a place can be allocated at one of these preferences.
- **Remember! There is no automatic transfer from nursery to reception class. Attending the nursery class of a school does not give your child priority for a place in the reception class of that school. If you want a place for your child in the reception class of ANY school, you must complete the local authority application form during the relevant application period.**
- Even if you put your child's name on a school's interested list some time ago - perhaps when they were as young as one or two years old - you **MUST** make a formal application during the relevant period (between September 2019 and 15 January 2020).

IT IS VERY IMPORTANT THAT YOU COMPLETE THE CORRECT APPLICATION FORM. NATIONAL PROCEDURES MEAN THAT YOU **MUST** APPLY USING THE APPLICATION FORM OF THE LOCAL AUTHORITY IN WHICH YOU AND YOUR CHILD LIVE, AND YOU SHOULD ONLY COMPLETE ONE FORM.

Do you live in Knowsley? - YES

- You **must** apply using the Knowsley application form - no matter what schools you are naming as preferences.
- You can apply online at www.knowsley.gov.uk or, alternatively, you can complete the paper application at the back of this booklet.
- You can name up to three school preferences in ranked order, naming the school you want most as preference one - *please read the section on page 9 which explains how the inter-authority co-ordinated scheme is applied and why your order of preference is important.*
- You can name schools in Knowsley and/or those in other areas. If you are naming schools outside Knowsley, we strongly recommend that you obtain the primary admissions booklet from the relevant authority so you have all the information you need about their school policies (contact details on page 67).
- If you are applying for a Knowsley Catholic and Church of England School and wish to be considered under the any faith criterion, you must complete a supplementary form. This can be obtained from the school or on the Knowsley admissions website. Once the form is completed it should be returned to the school you are applying for.

Do you live in Knowsley? - NO

- You **must** apply using the application form supplied by the authority in which you live, e.g. Halton, Lancashire, Liverpool, Sefton, St Helens or any other.

- You can obtain an application form from your home authority - the contact details for local neighbouring authorities are provided on page 67 of this booklet.
- You **cannot** apply online via the Knowsley website (*although your home authority may have a similar facility*), neither should you complete the paper application form in this booklet.
- If you complete a Knowsley application and you are not a Knowsley resident, your application will normally be disregarded.
- You can name Knowsley primary schools as preferences on your own authority's form, and your child will be considered, along with all other applicants, for a place in those Knowsley primary schools.
- If you are naming Knowsley primary schools on your application form, this booklet includes information that will be useful to you, including school contact details, admission policies and providing any supplementary information required by the school.

Important things to remember

The closing date for returning your completed application form to your home authority is:

15 JANUARY 2020

- Applicants **MUST** only complete one local authority application form (the authority in which you and your child live).
- Applicants should only receive one school offer.
- If you complete an application form for more than one authority, the authority where you **do not** live will normally disregard your application.

Children arriving from overseas

While children who are living in Britain with their parents/carers normally have a right to a school place, there are some categories of children who are not entitled to a place in a maintained school. These are:

- children from non-European Economic Area (EEA) countries who are here as short-term visitors - these are children who live abroad but have been admitted to the UK for a short visit (e.g. as tourists or to visit relatives), and not to study; and
- children from non-EEA countries who have permission to study in the UK - these children are allowed to study in England on the basis that they attend an independent, fee-paying school.

The admission authority may request to see appropriate documentation to clarify the status of a particular child e.g. right of abode certificate, passport or entry visa. Applications are not normally accepted from children still living abroad, but cases will be considered individually.

Children of British nationals who are living overseas but planning to return to the UK may apply for a school place for their child if the application is accompanied by documentary evidence of British national status and a date of return to the UK. However, any application will be processed from the overseas address until such time as the child is resident in the UK.

Children of UK service personnel (UK armed forces)

This applies to families of service personnel with a confirmed posting to the area, or crown servants returning from overseas to live in the area.

Where places are available, the authority will normally allocate a place in advance of a family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a unit postal address or quartering area address. Other applications for these groups of children will be considered in line with the guidance in the School Admissions Code and Knowsley arrangements. Where deemed appropriate by the authority, children may be considered under the exceptional medical/welfare criterion of the community school admission policy. Governing bodies for voluntary aided schools will consider applications as appropriate and in line with the code and their own admission arrangements.

The online application

Before making an online application, you are strongly advised to read the information contained in this booklet.

Knowsley council offers an online service to parents/carers applying for a reception class place in a primary school for September 2020. Parents/carers can complete the primary application form online by visiting **www.knowsley.gov.uk**. You will need access to a computer linked to the internet and a current email account. **You can have access to a PC or tablet to make an online application at one of the Council One Stop Shops in Huyton, Kirkby, Halewood and Prescot between 9am - 5pm, Monday to Friday.**

Some of the benefits of applying online are:

- It's quick and easy to use.
- This service is normally available 24 hours a day, 7 days a week.
- There is no risk that the application will be lost in the post.
- The system guides you through the application and alerts you if any errors have been made.
- You will receive an email confirmation that your application has been received.
- You can make changes to your application up to the closing date - **15 January 2020**.
- The same day the allocation letters are posted - **Thursday 16 April 2020** - you should receive an email with the results of your application (providing that your email address has not changed).
- Online applicants will also receive an offer letter - posted **Thursday 16 April 2020**.

Please note: If you submit an online application, please do not also complete a paper application.

Completing the online application form

If you do not live in Knowsley, you cannot complete the Knowsley application, you should contact your local authority for details.

- Access the internet on your computer in the normal way or via a Knowsley library or one of the council's one stop shops.
- Type the website address **www.knowsley.gov.uk** - Click on the icon for Education and Schools apply for a school place for September 2020 entry.
- The online facility includes guidance through the process. Initially you will be asked to 'create an account' by entering a valid email address and creating a password. A space has been provided on the next page should you wish to make a note of your login details - please keep this in a safe place as you will need these details if you wish to make changes to your application (you can make changes up to the closing date).
- When you have created your account the system will ask you to log in to verify your email address and from here you can proceed to enter child details and preferences.
- The online application will ask you for the same information as the paper form.
- Once you have completed and submitted your application, you should receive an email confirming receipt. If you do not receive an email confirmation (having checked your junk/spam folders) please contact (0151) 443 5143/5142 and a member of the team will be happy to assist.
- If you are submitting additional documentary information to accompany your application, this should be sent by post by the closing date of **15 January 2020**. Please ensure your child's name and date of birth are clearly stated at the top of each page of the additional documentation. The information should be returned to: Knowsley School Admissions, Knowsley Metropolitan Borough Council, PO Box 21, Archway Road, Huyton, L36 9YU.
- If you wish to receive confirmation that this additional information has been received or you require advice and support in completing your on-line application please contact (0151) 443 5143/5142 between 9am and 5pm, Monday to Friday or email schooladmissions@knowsley.gov.uk
- If you are applying after the closing date, the website link will be closed. Please complete the paper application form from this booklet.

PLEASE KEEP THIS SAFE

This space has been provided for you to keep a note of your email address and password. If you wish to log back into your online application and make a change you will need these details.

Email address

Password

Making changes to your online application after you have submitted it

Before the closing date

If you decide that you would like to make a change to your on-line application after submitting it, you will need your email address and password details to log back in to your account.

- Return to **www.Knowsley.gov.uk** and, once in the on-line application facility, click on 'login'. You will be asked to enter your email address and password to take you back in to your application.
- Follow the on screen instructions to make the change/s. When you are happy with your changes, you must re-submit your application - you will receive a further email confirmation.

After the closing date

- You will not be able to access your on-line application after the closing date.
- Once the on-line facility is closed, any change of preference request will have to be completed on a paper application and this will replace your original application. If the change of preference request is made during the allocation process, your application may be classed as late (please see section regarding late applications and change of preference). You will not receive an email confirmation on national offer day, you will receive a letter posted on 16 April 2020.
- To request a paper application please contact Knowsley School Admissions.
- Knowsley School Admissions will normally only accept a change of preference during the allocation period were there are substantial reasons for this e.g a house move. Proof of a new address may be required, e.g exchange of contract or tenancy agreement. If the request is received very close to the allocation date it may not be possible to make any changes.

Forgotten password

Click on 'forgotten password', type in your email address and enter your secret question and answer. You will receive an email prompting you to re-set your password. Please allow a few minutes to receive the email as there may be a slight delay. Once you have re-set your password details you should be able to login and make your changes.

The paper application

Parents/Carers are strongly encouraged to apply **online**. Only **online** applicants will receive an email on national offer day confirming allocation results. Paper applicants will receive their results by letter, posted on national offer day. School admissions will be unable to provide any verbal allocation results to paper applicants until three working days after national offer day.

- Guidance notes on completing the application form can be found at the back of this booklet on page 68, before the application form itself.
- If you complete the paper application form, you can return it directly to Knowsley School Admissions at the address stated on the application form, or hand it in to the administrator of any Knowsley primary school. In either case, please ensure you have been issued with a receipt - **keep it safe** as proof you have submitted your application form.

- If you are submitting additional documentary information to accompany your application, please ensure additional papers are secured to the main application form and your child's name and date of birth is clearly marked at the top of each page.
- If you have not had a receipt within two weeks of submitting your application, please contact Knowsley School Admissions on (0151) 443 5143/5142 or email schooladmissions@knowsley.gov.uk
- The closing date for applications is **15 January 2020**. We strongly advise that you submit your application on time – please do not be late as this could result in you missing out on the place that you want.
- **Please remember no email will be sent on national offer day to paper applicants - letters will be posted on national offer day first class.**

General Application Guidance

For advice or support regarding the completion of your application, please contact (0151) 443 5143/3372 between 9am and 5pm, Monday to Friday or email us at schooladmissions@knowsley.gov.uk

Additional information and supplementary forms

- It is the responsibility of the parent/carer to read the individual school policy and ensure that all relevant information is provided with the application. If parents/carers are unsure what is required, they should check with an Admissions Officer in the local authority the school in question or contact the individual school.
- If you are submitting additional documentary evidence specific to your application to support your reasons for requesting a particular school, this should be submitted to Knowsley School Admissions by the closing date of **15 January 2020**. Please see the relevant section on online applications (page 5) and paper applications (page 6) for further instruction.
- Knowsley's voluntary aided schools and some schools in other authority areas may require extra information which is not requested on the local authority application form – this is because the admission policies for these schools include criteria on religious commitment. Parents/carers who wish for their child to be considered for a place under such criteria may need to complete a supplementary school form.
It is the parents/carers responsibility to contact the individual school or the relevant local authority admissions team for further advice about obtaining a supplementary form.
- Supplementary forms should be completed **in addition** to the Knowsley application form and should be returned directly to the individual school by the closing date of **15 January 2020**. Supplementary forms for Knowsley schools can be obtained from the individual schools, from Knowsley School Admissions or by visiting www.knowsley.gov.uk. For schools in other authority areas, parents/carers should contact the individual school or the relevant local authority admissions team for further advice about obtaining a supplementary form.
- Parents/carers who do not complete a supplementary application form, and name the school as a preference on the local authority application form, will still be considered for a place in the school (but not under the particular faith criteria). However, if you complete an individual school supplementary form, but do not also name that school as a preference on the local authority application form, your child would not normally be considered for a place – only school preferences named on the local authority application form will be considered.

Home Address

- The address given must be where the pupil normally lives during the school week. If a child lives between two addresses, the household in receipt of the child benefit would normally be the address taken and the Council reserves the right to request other proof as fits the individual circumstances. It may be necessary for the Admission Officer to carry out checks to confirm that addresses given are genuine. You may, therefore, be asked to produce further documentary evidence of your child's address. Please do not give a childminder or other relative's address.
- Any change of address during the application/allocation period (September-April), must be notified to Knowsley School Admissions and supporting documentary evidence may be requested. Similarly, if you are unsuccessful in your application for your preferred schools and move address after the offer date, you should notify Knowsley School Admissions as it may affect your child's position on the waiting list(s).
- The authority reserves the right to make enquiries as necessary with other agencies such as Council Tax, medical records or electoral roll, etc. to verify information provided.

Multiple applications

- Parents/carers should only submit one application form per child.
- Please **do not** complete both an online application and a paper application.
- Please **do not** submit an application form to more than one authority - you must only apply to the authority in which you live (see page 3).
- Where multiple applications are submitted, Knowsley authority will normally accept the preferences stated on the latest dated application form for the purpose of the allocation and disregard any earlier dated application.
- Where care is split, the local authority can only accept one application. This can be completed by either parent, provided they have parental responsibility for the child, and the correct home address for the child is stated on the application form (see page 7 for guidance regarding application address). In such cases, it is advisable for parents to agree which school/s will be named as preference/s before submitting the application form.

It is expected everyone who has parental responsibility for a child will have agreed school preferences before submitting an application to the authority. However, if it is **not** possible for an agreement to be reached, an explanation of these circumstances should be included on the application form.

Revised applications can be made for a variety of reasons up to and including **15 January 2020**.

Where further applications are made by parents, the authority will normally treat the most recently dated application form as superseding all previous applications. However, if the authority is made aware of a disagreement between those with parental responsibility, it will usually proceed with the most recent application from the parent/carer in receipt of child benefit and where the child mainly resides **unless the terms of a court order instructs otherwise**.

As applications are made on behalf of the child, the contents of the application can typically be shared with all those holding parental responsibility unless information has been disclosed to the Council that the sharing of this data could affect the safety/wellbeing of the child, applicant or third party.

The inter-authority coordinated equal preference admission scheme

In accordance with national admissions legislation, Knowsley Council uses an inter-authority coordinated 'equal preference' scheme for reception class admission to all primary and infant schools in the borough.

What is an equal preference scheme?

The equal preference scheme is a national framework for all admissions procedures. All authorities across the country use equal preference schemes. The advantage of this is that all your school preferences are considered at the same time and you will always be made the highest available offer.

How does an equal preference system work?

When parents/carers apply for a place, they can name up to three schools on the application form. The school that is named as the highest preference would normally be the one that parents/carers want the most.

e.g.:

- | | | | |
|----|-------------------|---|----------------------------------|
| 1. | Brownfield School | - | this is the school you want most |
| 2. | Greenfield School | | |
| 3. | Bluefield School | | |

The admission policy for each school is applied to the child's application along with all the other applications for the same school. At this point, it doesn't matter whether the school has been listed as preference 1, 2 or 3 - that is not considered at this stage. All applicants for a particular school are put into order according to the school's oversubscription criteria (admission policy). The school fills its places (i.e. up to the admission number), taking children in order of criterion. Knowsley School Admissions will receive the allocation results from other authorities.

If more than one school can offer a place to the same child, **then and only then** will the order of the preferences be considered. Only one school offer will be made - the highest of those able to offer a place. If all three schools can offer a place, you will be offered your highest available preference.

Sometimes not all schools can offer a place:

e.g.:

- | | | |
|----|-------------------|--------------------|
| 1. | Brownfield School | No |
| 2. | Greenfield School | Yes |
| 3. | Bluefield School | No longer required |

In this case, the child's name will normally be placed on the waiting list for Brownfield School. An offer will be made of Greenfield School - the highest available. The place at Bluefield will be offered to someone else.

- If your child cannot be offered a place in any of the schools you have named as a preference, Knowsley local authority will normally offer Knowsley resident children an alternative place in the nearest school to the home address with an available place. If parents/carers are not satisfied with the offer they receive, it is possible for their child to be considered for other Knowsley schools that do have places available, by completing a new application form.
- Non-Knowsley residents who can not be offered a Knowsley school of their preference will normally be made an alternative offer by their home authority.
- In all cases, the child's name will be placed on a waiting list/s for the Knowsley school/s where a place has been refused and informed of their right of appeal against the decision to refuse a place at **any** school/s (for further information on appeals see page 60).
- Sometimes, there is movement after the initial allocation; if parents/carers refuse a place at a school where their child has been offered a place, this place can then be re-allocated from the waiting list.

Naming school preferences

- You can name up to three schools of your preference and should do so in ranked order.
- You can name schools in other authorities, but you are strongly advised to read the relevant local authority booklet and gather information about the school you are interested in.
- Please do not name independent (fee paying) schools on your application form; you should apply directly to the school/s concerned and complete their own application.
- If you are applying to schools which normally receive more applications than they have places, it is wise to name more than one preference so that your child can be considered for a place in other schools. Some Knowsley primary schools will be able to offer places to everyone who applies. However, as allocations can vary from year to year, and no-one can guarantee in advance which schools will be oversubscribed, it is wise to name more than one preference.
- If you decide to apply for a school that is often oversubscribed, look carefully at the admission policy to see which criterion your child would come under. Talk to the school or an Admissions Officer in the relevant local authority about how places were allocated in previous years (see also page 55 of this booklet for allocation details for Knowsley Schools from September 2019).
- Stating only one preference **does not** increase your chance of gaining a place in that school - it means you have possibly wasted two preferences as, if you do not obtain a place at that school, you may lose priority for another school where you might otherwise have obtained a place.
- Naming more than one preference will not disadvantage you in any way during the allocation process. **REMEMBER** - you will always be made an offer of the highest preference school available.
- Consider all your preferences carefully - if you have named a school as a second or third preference it must be assumed that you will accept such an offer should it be made.
- If you wish your application to be considered under exceptional grounds - please tick yes to the question on the application form and supply relevant professional evidence with your application. **The evidence must be directly relevant to admission to the school concerned and returned with your application. Please check that the policy for the school/s you are applying for include this criterion within their individual policy.** Please contact Knowsley School Admissions if you have a query regarding this. Online applicants wishing to be considered under exceptional circumstances should tick medical reasons and type in the reasons box, please submit any professional evidence by post before the closing date of 15 January 2020.

If no supporting documentation is supplied by the closing date, your application may not be considered under this criterion.

Naming preferences for schools in more than one authority

- Some parents/carers name schools in more than one authority. Knowsley authority works in partnership with other authorities to co-ordinate reception class offers.
- All authorities operate an inter-authority equal preference scheme.
- Where Knowsley resident parents/carers name a school in another authority as a preference, the information will be passed to that authority to be considered. When they have taken a decision, they will inform Knowsley of the result. In the same way, other authorities will send information to Knowsley authority about children who need to be considered for places in Knowsley schools.
- It may be that another authority can offer a place at one of their schools and a place can also be offered in a Knowsley school. In such cases, wherever practicable, only the school that you have ranked higher will be offered. The other school will not be offered. This means the order of your preferences is very important.
- If a parent/carer receives two or more offers of a place, they must contact both authorities immediately and state which offer is being accepted.

e.g., if a parent/carer states preferences as follows:

1. A Knowsley school
2. A Liverpool school
3. A St Helens school

If all three could offer a place, only the Knowsley school will normally be offered as it is the top preference. If the Knowsley school could not offer a place, but the Liverpool and St Helens schools could, the Liverpool school would be offered, Knowsley would place your child's name on the waiting list and offer the right of appeal for their school and St Helens would be advised the offer in their school is no longer required.

Late applications

Knowsley resident parents/carers **will not** be able to make a late application online as the facility is not available after the closing date. **A paper application form must be completed** and should be sent directly to Knowsley School Admissions, Knowsley Metropolitan Borough Council, PO Box 21, Archway Road, Huyton, L36 9YU.

Note: Each authority has its own rules about late applications - parents/carers naming preferences for schools in other authorities need to check with the relevant authority how that individual school preference may be considered if named on an application form submitted after the closing date.

Applications received after the closing date of 15 January 2020

- Applications naming Knowsley schools as preferences that are received after the closing date but before the initial allocation process begins, will be included where possible. However, as the exact date of allocation for individual schools cannot be given, parents/carers have no guarantee that any application submitted after the closing date will be included in the initial allocation and are **strongly advised** to abide by the closing date.

Applications received after the initial allocation process has begun

- Late applications received after the initial allocation process has begun will not normally be considered by Knowsley schools until the initial allocation process is complete.
- Where places remain available in schools following the initial allocation, they will be offered to late applicants. Where schools are already full, the child's name will be placed on the waiting list by applying the oversubscription criteria for the individual school - the right of appeal will be given and applicants will be informed what alternative offer can be made.
- Late applicants are not guaranteed to be issued with an allocation letter when the initial allocation letters are posted on **Thursday 16 April 2020**. Letters will be issued as soon as possible, but this may be at a later date.
- Only where the admission body accepts there are exceptional circumstances - e.g. a family moving into the area - will late applications normally be considered in the initial round. However, this is subject to practicalities and applicants should note that if the application is received at a very late stage in the process, it may not be possible to include it.
- If parents/carers believe that there are exceptional circumstances for the application being submitted late, it is their responsibility to state these reasons in writing when submitting the application and provide supporting documentation wherever possible - e.g. proof of exchange of contracts or tenancy agreement to confirm a house move.
- If a school in another authority has been named, the details will be forwarded to the appropriate admission authority for consideration and it will be for the relevant admission body to determine whether or not the application will be included in the initial allocation of places.

Making changes to your application

Change of circumstance

Once you have submitted your application, it is important to remember that you should notify Knowsley School Admissions of any change of circumstance that could affect your application, e.g. a change of address, a baptism or a sibling moving to a different school. *If you do not notify Knowsley School Admissions directly of any change, this may affect how your application is considered and you could miss out on a place at a school of preference or risk having a place withdrawn.*

You can contact Knowsley School Admissions by telephone or in writing/by email to confirm the change that you wish to make to your application (in some cases, you may be asked to provide evidence of the change). If you are unsure about what is a relevant change please contact us for advice/verification.

Parents/carers should be aware that if a change of circumstance occurs very close to the allocation date, it may not be possible to make any changes to the original application until after the initial allocation is complete – you will normally be advised in writing how any change will be considered.

Parents/carers that have applied on line can make any changes to their application up to the closing date by logging back into the application and updating the relevant section. Once the change has been made the application should be resubmitted and an email should be sent to confirm receipt of the resubmitted application.

Change of school preference/s

You can make a change to the school preference/s you have named up to the closing date by completing a new application or contacting Knowsley School Admissions on (0151) 443 5143/5142. On-line applicants please refer to page 6 for further instruction.

During the allocation period

- The authority will normally only accept a change of preference during the allocation period if there are substantial reasons, e.g. a house move to another area. Applicants should write to Knowsley School Admissions stating the reasons why a change is being requested and should provide satisfactory evidence of the change of circumstance resulting in a change of preference request, e.g. proof of exchange of contracts to confirm a house move.
- Where there are no relevant substantial reasons for the request to change preference, parents/carers can change their preferences by submitting a new application form and withdrawing the original application. **This new application will be considered as a late application**, therefore parents/carers must ensure they are aware of how late applications are treated (see page 11).
- In all circumstances, applicants should note that, if the request is received very close to the allocation date, it may not be possible to make any changes until after the initial allocation is complete. In this circumstance, the original application will be processed. The later application will only be considered when the initial allocation is complete.

After allocation letters are issued on **16 April 2020** and before the start of the new school year

- After initial allocation results have been received, parents/carers who wish to change their preference can do so by making a new application. **Please note** the new application will replace the original application made, therefore, any applicant who wishes for their child's name to remain on the waiting list for a school/s where a place has been refused must name that school again as the higher preference on the new application form.

- Knowsley applications should be forwarded to school admissions. If another authority school has been named as a preference the details will be forwarded to the appropriate admission authority for consideration.
- Where a place is available at one of the new preferences, it will be offered, and the original offer will be withdrawn.
- If no place is available, the pupil will be added to the waiting list in accordance with the oversubscription criteria (admission policy) and the right of appeal will be given. Any previous offer made will remain available.
- Any parent/carer making a new application for a school that was not originally named and claiming a sibling is at the school, then the sibling must be on the school roll at the time of application and also on the school roll at the time of transfer.

Please note that, after the initial results have been issued, Knowsley School Admissions receive a large volume of enquiries. In view of this, late applications and change of school preference requests received after the initial allocation is finalised will not be processed any earlier than 1 May 2020.

Due to the high volume of enquiries received at this time, it is not possible to state how long it will take to process these changes but every effort will be made to deal with your application as quickly as possible after this date.

Waiting lists

- If your child is refused a place in a school - because the school is oversubscribed and other children have a higher priority for a place - your child's name will normally be placed on the waiting list. If a place is refused in a Knowsley school, your child's name will automatically be placed on the school waiting list.
- Waiting lists are ordered according to the relevant oversubscription criteria (admission policy). If a place becomes available, it will be refilled from the waiting list strictly in priority order.
- Your child's place on a school waiting list can change, both up and down, according to the movement of other applicants, e.g. a family may move in to the area and make a late application - if the child meets a higher priority, they will be added to the waiting list above other children already on the list.
- As waiting lists are 'live' documents, parents/carers **must** inform Knowsley School Admissions immediately of any change of circumstance that may affect their child's place on the waiting list, e.g. a change of address.
- If the appeals process leads to the admission of children over the admission number, places will not be re-offered from the waiting list until numbers once again fall below the published admission number.
- The formal waiting lists for Knowsley schools will remain open until the end of the Autumn term of the year of entry (December 2020). After the closure of the formal waiting lists, parents/carers who still wish to be considered for a place will normally need to re-apply using in-year transfer application procedures (see page 62).
- Your child's name will only be removed from a waiting list if a place is offered in a higher preference school, when the formal waiting list closes or at your request. Therefore, provisionally accepting an offer of an alternative school place will not affect your child's place on the waiting list for a higher preference school.

Receiving your allocation result - National Offer Day

- Knowsley Council will send the offer letters for Knowsley resident pupils, (where an application has been received), even if the school to be offered is in another authority.
- If you live in another authority, but have applied for and been allocated a place in a Knowsley school, your home authority will notify you of the outcome.
- Initial allocation letters for on-time applicants will be posted on the national offer date of **Thursday 16 April 2020** as far as is practicable.
- Knowsley residents who have applied online should receive an email with the result of their application on **Thursday 16 April 2020** (a letter will also be sent by post).
- Where applicants have been refused a place at a school of a higher preference than the one offered, they will be informed of their right of appeal and how an appeal can be made.

Please note: No information regarding the allocation of places will be given to applicants prior to allocation letters being issued. Offer letters are sent out first class. The result of the application will not be given to paper applicants over the telephone unless it is clear that the applicant has not received their allocation letter after allowing a reasonable time for it to arrive, and they will be asked security questions to authenticate who they are.

Withdrawal of an offer of a school place

Knowsley Council will normally withdraw an offer of a place where false information has been used to secure a place at a school that is full to its admission number and has a waiting list, if it is found after investigation that had the correct information been supplied, the place would not have been secured. The authority reserves the right to make investigations and may require evidence to confirm any information.

In order to avoid the disappointment of places being withdrawn, parents/carers are strongly advised to seek clarification from an Admissions Officer in the local authority regarding any query they may have relating to information they are stating on their application form.

Flexible offer and deferring entry to primary school

Most children join school reception classes in the September of the school year in which they turn five. When the offer of a reception class place is made, the expectation is that the child will normally start on a full-time basis in the Autumn term. However, the law states that a child must be in education from the beginning of the term **following** their fifth birthday. *For this purpose, end of term dates are defined as 31 December, 31 March and 31 August.*

If a child is not of compulsory school age, parents/carers can request delayed admission and part-time attendance. Dependent on your child's date of birth, if you apply for and accept a school place at the normal time, you could discuss with the school where a place has been offered the possibility of deferment or part time education for one or two terms - i.e. your child stays with their normal chronological year group, doesn't start school in September or on a full time basis but does take up the place before the end of that school year.

For a child born during the summer term (*from 1st April to 31 August inclusive*), the whole of the reception year does not constitute compulsory education. Therefore, if you do not wish for your child to start school until the beginning of year 1 - i.e. your child stays with their normal chronological year group but does not attend during the reception year - you can apply for a Year 1 place for the following September under in-year application procedures (see page 62). You must be aware that availability of places will vary from school to school. A further option is requesting to defer admission for the full year - i.e. your child would start reception class the following September with a cohort of children who are up to a year younger. Subject to the school/s admission authority agreeing it is appropriate for your child's development based on the information you provide in support of this request, it may be agreed for you to apply for a reception place at the school/s the following year. You should be aware that whether you then obtain a place at any school of preference is still subject to the normal admission policy and process for the following year - the process is a deferment of the right to apply for a reception place and does not guarantee the school place itself.

Any parents/carers considering making a deferment request should contact Knowsley School Admissions in the first instance - telephone (0151) 443 5143 - to request the relevant application forms. Applications and supporting information/evidence should normally be received by **15 January 2020** to allow adequate time for the request to be considered and responded to.

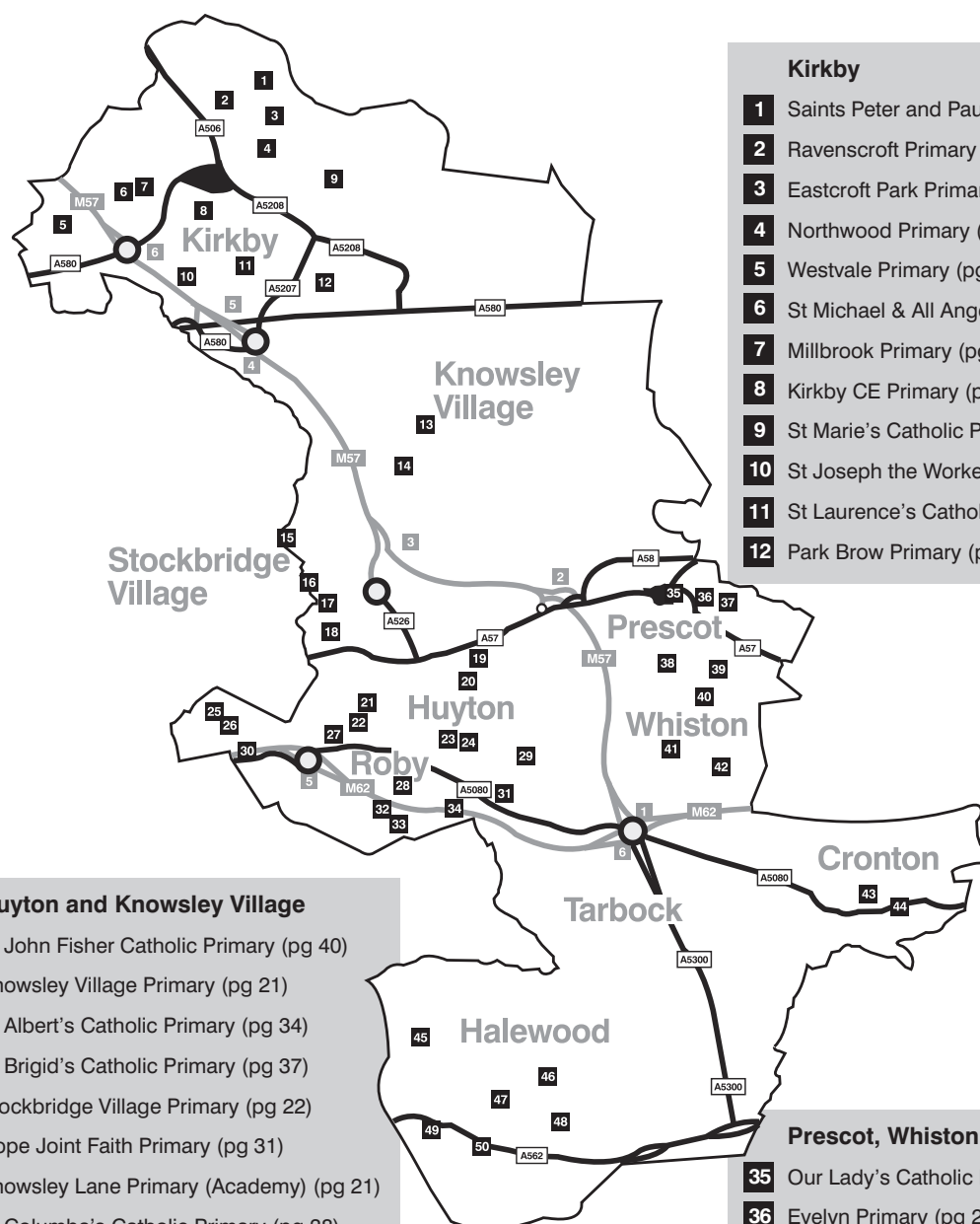
The Department for Education has also produced a document, 'Advice on the admission of summer born children - December 2014', available at www.gov.uk/government/publications/summer-born-children-school-admission

Please note: If a child attends a school nursery class, parents/carers should be aware that it cannot be guaranteed that a continuing place will be available in that school nursery if they defer admission to reception class/full-time education.

Applications to St Margaret Mary's Catholic Junior School

- St Margaret Mary's Infant and Junior schools are two separate schools. Although the majority of children who have attended the infant school often wish to move on to the junior school, there is no automatic transfer.
- Parents/carers of children in year 2 of the infant school **must** apply for a place in year 3 of the junior school and will be sent an application form to do so during the primary application period (September 2019 to 15 January 2020).
- Parents/carers of children who do not currently attend the infant school may also apply and can request a junior transfer application form from Knowsley School Admissions by contacting (0151) 443 5143/5142, or apply online at www.knowsley.gov.uk
- Allocation letters will be posted to parents/carers no later than **16 April 2020**.

Locations of Knowsley schools



Kirkby

- 1** Saints Peter and Paul Catholic Primary (pg 30)
- 2** Ravenscroft Primary (pg 20)
- 3** Eastcroft Park Primary (pg 20)
- 4** Northwood Primary (pg 20)
- 5** Westvale Primary (pg 21)
- 6** St Michael & All Angels Catholic Primary (pg 29)
- 7** Millbrook Primary (pg 20)
- 8** Kirkby CE Primary (pg 25)
- 9** St Marie's Catholic Primary (pg 28)
- 10** St Joseph the Worker Catholic Primary (pg 26)
- 11** St Laurence's Catholic Primary (pg 27)
- 12** Park Brow Primary (pg 20)

Huyton and Knowsley Village

- 13** St John Fisher Catholic Primary (pg 40)
- 14** Knowsley Village Primary (pg 21)
- 15** St Albert's Catholic Primary (pg 34)
- 16** St Brigid's Catholic Primary (pg 37)
- 17** Stockbridge Village Primary (pg 22)
- 18** Hope Joint Faith Primary (pg 31)
- 19** Knowsley Lane Primary (Academy) (pg 21)
- 20** St Columba's Catholic Primary (pg 38)
- 21** Park View Primary (Academy) (pg 21)
- 22** St Aloysius Catholic Primary (pg 35)
- 23** St Joseph's Catholic Primary (pg 41)
- 24** St Aidan's Catholic Primary (pg 33)
- 25** St Margaret Mary's Catholic Junior (pg 43)
- 26** St Margaret Mary's Catholic Infants (pg 42)
- 27** Roby Park Primary (pg 22)
- 28** Huyton with Roby CE Primary (Academy) (pg 32)
- 29** Willow Tree Primary (Academy) (pg 22)
- 30** Malvern Primary (pg 21)
- 31** St Gabriel's CE Primary (pg 39)
- 32** Blacklow Brow Primary (Academy) (pg 21)
- 33** St Anne's Catholic Primary (pg 36)
- 34** Sylvester Primary Academy (pg 22)

Prescot, Whiston and Cronton

- 35** Our Lady's Catholic Primary (pg 46)
- 36** Evelyn Primary (pg 22)
- 37** Prescot Primary (pg 22)
- 38** St Mary and St Paul's CE Primary (pg 49)
- 39** St Luke's Catholic Primary (pg 48)
- 40** Whiston Willis Primary (Academy) (pg 23)
- 41** Halsnead Primary (Academy) (pg 22)
- 42** St Leo's and Southmead Catholic Primary for the community (pg 47)
- 43** Cronton CE Primary (Academy) (pg 44)
- 44** Cronton Holy Family Catholic Primary (pg 45)

Halewood

- 45** Holy Family Catholic Primary (pg 52)
- 46** Halewood CE Primary (Academy) (pg 50)
- 47** Plantation Primary (pg 23)
- 48** St Mark's Catholic Primary (pg 54)
- 49** St Andrew The Apostle Catholic Primary (pg 53)
- 50** Yew Tree Primary (pg 23)

Knowsley school details and admission policies

General Information

	Community page	Voluntary aided page
Kirkby primary schools	20 - 21	25 - 30
Huyton and Knowsley Village primary schools	21 - 22	31 - 43
Prescot, Whiston and Cronton primary schools	22 - 23	44 - 49
Halewood primary schools	23	50 - 54

All Knowsley primary schools are mixed, taking both boys and girls, and admit pupils from age 4-11 years, except for St Margaret Mary's Infant (4-7 years) and St Margaret Mary's Junior (7-11 years).

Types of primary school in Knowsley:

- **Community**
Knowsley local authority determine and apply one admission policy that is used by all community schools - details of which can be found on page 18.
- **Academy Schools**
Community primary schools that have converted to academy status have elected to use the admission policy determined by the local authority.
- **Voluntary aided schools (Catholic and Church of England schools)**
The governing body of each individual school determine and apply the individual admission policy - see page 24.

Please refer to page 55 of this booklet for details of school allocations for September 2019.

Admission policy

An admission policy is used to decide which children will have priority for places - but **only** if the school receives more applications than the number of places available. If the school receives fewer or the same number of applications as its admission number everyone gets a place.

Admission number

Each school has an admission number - this is the number of places available in the reception year group. Once the admission number has been reached, the admissions body of the school can not normally admit more children. In many primary schools, the admission number is 30 or a multiple of 30 because, by law, no infant class should normally have more than 30 pupils with one qualified teacher. This is a national requirement and applies to all Knowsley infant and primary schools. Headteachers are responsible for ensuring that classes are organised to comply with this requirement and this is monitored by the local authority. There are some very limited exceptions.

Indicated admission limits

When setting the admission numbers for community and controlled schools, the local authority has taken into account the indicated admission limit for each school - a suggested admission number based on the measured teaching space in the school. In some cases, the admission number has been set at a lower level than the indicated admissions limit, this is usually to comply with infant class size requirements - e.g. where the indicated admission limit is 32, an admission number of 30 may have been agreed. Similarly, the governors of voluntary aided schools have set their admission numbers to ensure they comply with class size rules.

Education, Health and Care Plan (EHCP)

An Education, Health and Care Plan (EHCP) is a document which states the provision to be made for individual pupils who have more needs than the average pupil. Where a pupil has a final EHCP and the authority has named a particular school as provision, the child must normally be admitted. Where such pupils are known about at the time of the annual allocation procedures, they will be placed within the admission number, with priority over others.

Knowsley community and participating Academy primary schools admission policy (oversubscription criteria)

If there are more applicants than the number of places available in a particular school, this is known as being oversubscribed.

If oversubscription occurs, the following criteria will be applied to all applicants in strict priority order to decide how places will be allocated:

1. Looked after children and children who were previously looked after but immediately became subject to adoption, a child arrangements order, or special guardianship order. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. (See note 1)
2. Children for whom the local authority accepts there are exceptionally strong medical or welfare reasons for admission. (See note 2)
3. Children with a sibling already attending the preferred school and who will still be attending at the time of admission. (See note 3)
4. Distance from the child's home to school measured in a straight line. Those nearest the school have priority. (See note 4)

Notes:

1. A looked after child is a child who is in the care of a local authority in England, or is being provided with accommodation by a local authority in England in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989). A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. **Parents/carers who wish to have their child considered as a looked after or previously looked after child need to provide evidence of this to the local authority at the point of application.**
2. Strong supporting documentary evidence from an appropriate professional, e.g. a medical consultant, is normally required for consideration as an exceptional case. The evidence must be directly relevant to admission to the school concerned and explain why the pupil should be admitted. This information should be submitted at the point of application. Parents/carers should note the exceptional nature of cases accepted.
3. The sibling must be on the school roll at the time of application/allocation and expected to still be on roll at the time of admission. "Sibling" includes half/step brothers and sisters as well as foster/adopted and children who are considered as being part of the same family unit on the basis of a care/residency arrangement. In all cases, the "sibling" must be considered as being resident at the same address on a full-time basis (the Authority reserves the right to request evidence to confirm residency). This criterion does not include siblings attending the nursery class in the school.
4. Proof of address may be required. A childminder's, other relative's address etc will not be accepted. Where a child lives between two addresses, the address of the parent/carer in receipt of child benefit is normally taken, but the Authority reserves the right to request other proofs as fit the individual circumstances. The Authority carries out straight-line measurements ("as the crow flies") based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Tie-break:

If there are more applicants than places available within criterion 1, 2, or 3, criterion 4 will be used as a "tie-break".

Where more than one applicant lives at the same distance e.g. in a block of flats or the same distance in a different radial direction from school, random selection will be used to determine the allocation of places.

In rare cases where the geographic tie-break does not assist, e.g. due to twins or multiple births in the same residence. In infant classes, where to admit another pupil would have implications for the class size limit of 30 at any point during the infant years, random selection will normally be used to determine the allocation of places. However, before a final decision is taken, all such cases will be considered under the provisions of the 2014 School Admissions Code. In other infant and in junior classes, an additional place will normally be offered.

Note: In accordance with the Knowsley co-ordinated admissions scheme for primary schools, proof of date of birth and home address may be requested following the initial allocation of places. If false information has been stated on the application form this may lead to the withdrawal of a school place. Parents/carers are reminded that they have a duty to inform the Education Improvement Team (Admissions) of any change in circumstance during the allocation process that may affect their application, for example, a change of address.

Note: Applicants who have a disability will be considered no less favourably than other candidates in the allocation of places. Schools will make reasonable adjustments to ensure that pupils with disabilities are not at a substantial disadvantage. However, when deciding on a preference, parents/carers should note that the school is not required to provide auxiliary aids and services or to make physical adaptations to buildings.

All schools listed in this section use the admission policy as stated on page 18.

The number on roll is the expected number of children who will be attending in all years (excluding nursery) in September 2019. This information is taken from the summer 2019 school census and the 2019 reception allocation. This information is correct at the time of print but is subject to change.

Where a school has been oversubscribed at the point of the initial allocation within the last five years (2015-2019) this is indicated.

Kirkby

Eastcroft Park Community Primary School

Hollinghurst Road
Towerhill
Kirkby
L33 1EB

Admission No. Sept. 2020	30
Headteacher	Miss J Withey
Telephone	(0151) 477 8210
Website	www.eastcroftpark.co.uk
Expected no. on roll Sept. 2019	196

Oversubscribed in 2017

Millbrook Community Primary School

Kirkby Row
Westvale
Kirkby
L32 0TG

Admission No. Sept. 2020	40
Headteacher	Mrs J Maloney
Telephone	(0151) 477 8160
Website	www.millbrookprimaryknowsley.co.uk
Expected no. on roll Sept. 2019	259

Oversubscribed in 2016

Northwood Community Primary School

Roughwood Drive
Northwood
Kirkby
L33 8XD

Admission No. Sept. 2020	60
Headteacher	Mr J Hollywood
Telephone	(0151) 477 8630
Website	www.northwoodcommunityprimaryschool.co.uk
Expected no. on roll Sept. 2019	430 (includes DSP)

Oversubscribed in 2016 and 2019

Park Brow Community Primary School

Broad Lane
Southdene
Kirkby
L32 6QH

Admission No. Sept. 2020	60
Headteacher	Miss V Roberts
Telephone	(0151) 477 8540
Website	www.parkbrowprimary.co.uk
Expected no. on roll Sept. 2019	396

Ravenscroft Community Primary School

Ebony Way
Tower Hill
Kirkby
L33 1XT

Admission No. Sept. 2020	30
Headteacher	Miss J Hegarty
Telephone	(0151) 477 8290
Website	www.ravenscroftcp.co.uk
Expected no. on roll Sept. 2019	183

Oversubscribed in 2016

Westvale Community Primary School

Melverley Road
Westvale
Kirkby
L32 0RQ

Admission No. Sept. 2020	30
Headteacher	Mrs A Afflick
Telephone	(0151) 477 8470
Website	www.westvaleprimary.co.uk
Expected no. on roll Sept. 2019	187

Huyton and Knowsley Village**Blacklow Brow School (Academy)**

Tarbock Road
Huyton
L36 5XW

Admission No. Sept. 2020	30
Academies Director	Mr B Bridden
Head of School	Mrs J Williams
Telephone	(0151) 477 8010
Website	www.blacklowbrow.co.uk
Expected no. on roll Sept. 2019	205

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Knowsley Lane Primary School (Academy)

Astley Road
Huyton
Knowsley
L36 8DB

Admission No. Sept. 2020	30
Chief Executive Officer	Mr S Bramwell
Principal Headteacher	Mrs L Lord
Telephone	(0151) 556 9999
Expected no. on roll Sept. 2019	222

Oversubscribed in 2019

Knowsley Village**Community Primary School**

Sugar Lane
Knowsley
L34 0ER

Admission No. Sept. 2020	30
Headteacher	Mrs J Barlow
Telephone	(0151) 289 5349
Website	www.knowsleyvillageschool.co.uk
Expected no. on roll Sept. 2019	173

Oversubscribed in 2015 and 2016

Malvern Community Primary School

Willoughby Road
Huyton
L14 6XA

Admission No. Sept. 2020	60
Headteacher	*Mrs J Peach
Telephone	(0151) 477 8230
Website	www.malvernprimaryschool.co.uk
Expected no. on roll Sept. 2019	408

*Mr A James will be Headteacher from January 2020

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Park View Academy

Twig Lane
Huyton
L36 2LL

Admission No. Sept. 2020	60
Headteacher	Mr D Kenny
Telephone	(0151) 477 8120
Website	www.deantrustparkview.co.uk
Expected no. on roll Sept. 2019	301

Roby Park Community Primary School

Easton Road
Huyton
L36 4NY

Admission No. Sept. 2020	30
Headteacher	Mrs K Allen
Telephone	(0151) 477 8340
Website	www.robyparkprimary.co.uk
Expected no. on roll Sept. 2019	179

Stockbridge Village Primary School

The Withens
Stockbridge Village
L28 1AB

Admission No. Sept. 2020	30
Headteacher	Mrs A Curran
Telephone	(0151) 477 8020
Website	www.stockbridgevillageprimary.co.uk
Expected no. on roll Sept. 2019	205

Oversubscribed in 2015, 2016, 2017 and 2019

Sylvester Primary Academy

St John's Road
Huyton
L36 0UX

Admission No. Sept. 2020	30
Headteacher	Ms R Harrison
Telephone	(0151) 477 8320
Website	www.sylvesterprimaryschool.co.uk
Expected no. on roll Sept. 2019	210

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Willow Tree Primary (Academy)

Bedford Close
Huyton
L36 1XH

Admission No. Sept. 2020	30
Headteacher	Miss E Connor
Telephone	(0151) 477 8190
Expected no. on roll Sept. 2019	126

Prescot, Whiston and Cronton**Evelyn Community Primary School**

Evelyn Avenue
Prescot
L34 2SP

Admission No. Sept. 2020	35
Headteacher	Mrs C Arnold
Telephone	(0151) 477 8570
Website	www.evelyncpschool.co.uk
Expected no. on roll Sept. 2019	234

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Halsnead Primary School (Academy)

Pennywood Drive
Whiston
L35 3TX

Admission No. Sept. 2020	60
Headteacher	Miss H Taylor
Telephone	(0151) 477 8130
Website	www.halsnead.co.uk
Expected no. on roll Sept. 2019	313

Prescot Community Primary School

Maryville Road
Prescot
L34 2TA

Admission No. Sept 2020	60
Headteacher	Mr S George
Telephone	(0151) 432 7100
Website	www.prescotprimary.org.uk
Expected no. on roll Sept. 2019	373

Oversubscribed in 2017

Whiston Willis Primary Academy

Milton Avenue
Whiston
L35 2XY

Admission No. Sept. 2020	40
Headteacher	Mr I Cooper
Telephone	(0151) 477 8270
Website	www.whistonwillis.co.uk
Expected no. on roll Sept. 2019	278

Oversubscribed in 2016 and 2017

Halewood**Plantation Community Primary School**

Hollies Road
Halewood
L26 0TH

Admission No. Sept. 2020	60
Headteacher	Mr S Hanley
Telephone	(0151) 487 5678
Website	www.plantationprimary.com
Expected no. on roll Sept. 2019	454

Oversubscribed in 2019

Yew Tree Primary Academy

The Avenue (off Wood Road)
Halewood
L26 1UU

Admission No. Sept. 2020	30
Principal	Mrs R O'Hanlon
Telephone	(0151) 477 8950
Website	www.yewtreeknowsley.co.uk
Expected no. on roll Sept. 2019	217

Oversubscribed in 2015 and 2016

Knowsley voluntary aided primary schools

The schools listed in this section are either Catholic or Church of England primary schools. Each school has an individual admission policy which is the responsibility of the school governing body. A summary of each policy is given, but parents/carers can obtain full details from the individual schools. The governing bodies of the schools listed in this section have agreed to follow Knowsley local authority's coordinated scheme for admission to primary school.

The number on roll is the expected number of children who will be attending in all years (excluding nursery) in September 2019. This information is taken from the summer 2019 school census and the 2019 reception allocation. This information is correct at the time of print but is subject to change.

Where a school has been oversubscribed at the point of the initial allocation within the last five years (2015-2019) this is indicated.

- In the admission policies of the Catholic schools listed in this section, the definition of a 'Baptised Catholic' (as defined by the Liverpool Archdiocese) is normally as follows:

"any child who, before the date of application, is a Baptised Catholic or who, having been Baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church".

- With the exception of St Gabriel's Church of England Primary School, all Knowsley voluntary aided primary schools who use home to school distance as an element of their oversubscription criteria have opted to use the measurement system employed by the local authority. This means a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Knowsley Catholic schools - supplementary form

- Faith schools in Knowsley and in other authority areas may require extra information which is not requested on the local authority application form - this is because the admission policies for these schools include criteria on religious commitment. Parents/carers who wish for their child to be considered for a place under such criteria will need to complete a supplementary form. **It is the parents/carers responsibility to contact the individual school or the relevant local authority admissions team for further advice about obtaining a supplementary form.**
- Supplementary forms should be completed **in addition** to the Knowsley application form and should be returned directly to the individual school by the closing date. Supplementary forms for Knowsley schools can be obtained from the individual schools or by visiting the school admissions webpage and printing one off **www.knowsley.gov.uk**
- Parents/carers who do not complete a supplementary form and name a faith school as a preference on the local authority application form, will still be considered for a place in the school but not under any faith criteria. However, if you complete an individual school supplementary form, but do not also name that school as a preference on the local authority application form, your child would not normally be considered for a place - only school preferences named on the local authority application form will be considered.

Knowsley Church of England schools - supplementary form

Most Knowsley Church of England primary schools give some priority based on church affiliation/attendance and have a supplementary form so that, any applicant naming a Knowsley Church of England primary school as a preference, who wishes to provide information for consideration under such criteria, can do so. Each school has its own individual supplementary form and these can be obtained from the individual school, by contacting Knowsley School Admissions to request a copy or can be downloaded from the Knowsley website **www.knowsley.gov.uk**

Knowsley residents applying for Church of England Schools in another authority should check with the school directly as to whether they require you to complete a separate supplementary faith form.

It is the responsibility of the parent/carer to obtain and complete the supplementary form and return it directly to the school/s of preference.

Kirkby

Kirkby Church of England Primary School

Hall Lane	Admission No. Sept. 2020	38
Kirkby	Headteacher	Miss M Hindmarsh
L32 1TZ	Telephone	(0151) 477 8510
	Website	
	Expected no. on roll Sept. 2019	245

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Children with a brother or sister in school at the time of application and at the time of admission (NB: this includes half-brothers and sisters, foster children and step siblings living at the same house).
3. Children of parents/legal guardian who are regular worshipping members of the three churches of Kirkby Team Ministry (St Chad's, St Martin's, St Andrew's) See Note 1. Proof: Clergy to complete supplementary information faith form.
4. Children of parents/legal guardian who are resident in the ecclesiastical parish of Kirkby and are regular worshipping members of a Church or faith for which no denominational education is available within the ecclesiastical parish of Kirkby. See Note 1. Proof: Clergy to complete supplementary information faith form.
5. In the event of places still being available, children living the shortest distance from the school will have priority. This will be measured from the school to the child's home address in a straight line "as the crow flies. See Note 2.

Note 1 Parents/legal guardian are asked to substantiate their Church connection by filling in a supplementary form, which can be collected from the school and is also available on the Knowsley Council website, primary admission page. Parents are required to have their regular attendance confirmed by a member of the clergy. "Regular is defined as 2 out of 4 weeks in a month, excluding vacations for a minimum of 12 months prior to admission". If a tie break within this category is needed, priority will be given to those who have regular worshippers for the longest period of time.

Note 2 This is the address where the child normally lives during the school week - a childminder's/other relative's address etc. will not be accepted. Proof of address may be required. Where a child lives equally between two addresses, the address in receipt of child benefit is normally taken, but the Local Authority reserves the right to request other proofs as fit the individual circumstances.

The local authority carries out straight line measurements ('as the crow flies') based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Joseph the Worker Catholic Primary School

Bewley Drive
Southdene
Kirkby
L32 9PF

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mrs J Ryan
(0151) 477 8170
www.stjosephtheworkercps.co.uk
207

Oversubscribed in 2015, 2016 and 2017

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parishes of St Joseph and St Laurence (the part of the parish formally referred to as St Joseph The Worker) and Holy Name, Fazakerley.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Laurence's Catholic Primary School

Leeside Avenue	Admission No. Sept. 2020	50
Southdene	Headteacher	Miss S J Carroll
Kirkby	Telephone	(0151) 546 4733
L32 9QX	Website	www.stlaurences.co.uk
	Expected no. on roll Sept. 2019	338

Oversubscribed in 2015 and 2016

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Joseph and St Laurence (the part of the parish formally referred to as St Laurence).
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Marie's Catholic Primary School

Bigdale Drive	Admission No. Sept. 2020	30
Northwood	Headteacher	Miss S O'Keeffe
Kirkby	Telephone	(0151) 477 8480
L33 6XL	Website	www.stmariescps.co.uk
	Expected no. on roll Sept. 2019	230

Oversubscribed in 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Mary, Mother of God.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Michael and All Angels Catholic Primary School

Sidney Powell Avenue
Westvale
Kirkby
L32 0TP

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

60
Miss L Bowman
(0151) 477 8400
www.smaaa.info
354

Oversubscribed in 2017

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Michael and All Angels and Most Holy Redeemer and St Kentigern.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Saints Peter & Paul Catholic Primary School

Moorfield	Admission No. Sept. 2020	45
Tower Hill	Headteacher	Mrs J Mousley
Kirkby	Telephone	(0151) 477 8205
L33 1DZ	Website	www.saintspeterandpaulcps.org.uk
	Expected no. on roll Sept. 2019	293

Oversubscribed in 2015 and 2016

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of Saints Peter and Paul, Kirkby.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Huyton and Knowsley Village

Hope Primary A Joint Catholic & Church of England School

Lordens Road	Admission No. Sept. 2020	60
Huyton	Headteachers	Mr J Casson
L14 8UD	Telephone	(0151) 477 8300
	Website	www.hopeprimary.com
	Expected no. on roll Sept. 2019	367

Main section of 2020 admission policy (oversubscription criteria):

1. Children who are in the care or interim care of a Local Authority (children looked after), including children who were previously looked after.*
2. Children with a sibling in the school. (See below)
3. Baptised Catholic children living in the area of the Catholic parish of St Dominic. (Map of the area is available from school.)
4. Children who are baptised into the Church of England.
5. Other Baptised Catholic and Church of England children.
6. Other children whose parents express a preference for a place.

Where a tie-break is required within or following criteria 1, 2, 3, 4 and 5, the following distance tie-break will be used.

Children living nearest the Primary School will have priority. The distance from home to school is measured by Knowsley Authority's computerised system which uses a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates.

Where it is not possible to differentiate between applicants on distance, e.g. in the case of twins or children living in the same block of flats, random selection will be used.

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

Definition of sibling includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters, provided they live with the same family at the same address. They should be on roll at the time of application and at the time of expected admission.

Definition of home address: where the child normally lives during the school week. If time is split equally between two addresses, it is normally the address where the child benefit is claimed that will be accepted but the admission body reserve the right to request other proofs as fit the individual circumstance. It must be the parent/official carer's address not that of another relative or a child minder.

Children with a Statement of Special Educational Needs or an Education, Health and Care Plan where the school is named will be admitted within the admission number when known about at the time of allocation and, where necessary, in excess of the admission number at other times.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order. Evidence that a child is a Looked After Child or is an adopted child who has previously been a looked after child will need to be provided, the offer of a place may be withdrawn if this cannot be provided.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Huyton with Roby Church of England Primary School (Academy)

Rupert Road	Admission No. Sept. 2020	60
Huyton	Headteacher	Mrs J Stratford
L36 9TF	Telephone	(0151) 477 8460
	Website	www.huytonwithrobyce.co.uk
	Expected no. on roll Sept. 2019	395

Huyton with Roby Church of England Primary School is an Academy as part of the Liverpool Diocesan School Trust

Main section of 2020 admission policy (oversubscription criteria):

1. Children in care. This includes any 'looked after child' and any child who was previously looked after but immediately after became subject to an adoption, residence or special guardianship order.*
2. Children whose parents worship regularly at St Michael's Church, Huyton; St Bartholomew's Church, Roby and Trinity Church, Huyton. (See note 1)
3. Children whose parents worship regularly at other Christian churches in Huyton or Roby. (See note 1)
4. Children who have an older brother or sister on roll at the time of application and who will still be attending the school at the time of their admission. This includes full, half or step brothers and sisters, foster brothers or sisters and children who are living at the same address and are part of the same family unit.
5. Other applicants.

In the event of a tie-break within any of the criteria, children living the shortest distance from the school will have priority; this distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

If there are two or more children who have exactly the same distance measurement, random selection will be applied. Where the distance tiebreak does not assist due to twins or siblings from a multiple birth wanting admission and only a single place left within the admission number, the governing body will exercise as much flexibility as possible within the requirements of infant class size.

The address which receives child benefit will normally be used if the child's time is split between two homes, but the governing body reserves the right to request other proofs as fit the individual circumstances.

Note 1 Regular attendance is taken to mean a minimum of fortnightly attendance at church or public worship for at least one year prior to seeking a clergy reference. Regular attendance of a parent or guardian must be provided by a member of the clergy or other designated church officer on the form provided.

If parents or carers choose to submit a faith reference from the clergy, then it is their responsibility to return it to the school by the closing date. Where no faith reference has been handed in, applicants will be considered on the information on the common application form.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Aidan's Catholic Primary School

Adswood Road
Huyton
L36 7XR

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mr M Boland
(0151) 477 8370
www.staidanscatholicprimary.com
233

Oversubscribed in 2017 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Aidan.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Albert's Catholic Primary School

Steers Croft
Stockbridge Village
L28 8AJ

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mrs L McEvoy
(0151) 477 8560
www.stalbertsprimary.co.uk
194

Oversubscribed in 2016 and 2018

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Albert.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Aloysius Catholic Primary School

Twig Lane	Admission No. Sept. 2020	45
Huyton	Headteacher	Miss S Wrigley
L36 2LF	Telephone	(0151) 477 8110
	Website	www.stalloysius.co.uk
	Expected no. on roll Sept. 2019	301

Oversubscribed in 2015 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Aloysius.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Anne's Catholic Primary School

Marina Crescent	Admission No. Sept. 2020	40
Huyton	Headteacher	Mr L Anderson
L36 5XL	Telephone	(0151) 477 8260
	Website	www.stannesprimaryknowsley.co.uk
	Expected no. on roll Sept. 2019	296

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Agnes.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Brigid's Catholic Primary School

Waterpark Drive
Stockbridge Village
L28 7RE

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mrs R Tyler
(0151) 477 8150
www.stbrigidprimary.co.uk
194

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Albert.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Columba's Catholic Primary School

Hillside Road
Huyton
L36 8BL

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Miss M Evans
(0151) 477 8360
www.stcolumbasknowsley.co.uk
206

Oversubscribed in 2017 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Columba.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Gabriel's Church of England Primary School

Ellis Ashton Street	Admission No. Sept. 2020	30
Huyton	Headteacher	Miss A Bushell
L36 6BH	Telephone	(0151) 477 8250
	Website	www.stgabrielshuyton.info
	Expected no. on roll Sept. 2019	194

Oversubscribed in 2016, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Children in care or previously in care. (See note 1)
2. Children whose parent(s) are committed members of and who regularly attend worship at St Gabriel's Parish Church, Huyton Quarry. (See note 2)
3. Children whose parent(s) or carers wish them to have a faith based education, and who regularly attend worship at their own church within the parish of Huyton Quarry (a map is available for inspection from the Vicar).
4. Children with a brother or sister already attending St Gabriel's school at the proposed date of admission. (See note 4)
5. Children living nearest to the main entrance of the school in Ellis Ashton Street, measured using a computerised mapping system, limited to adopted pathways and highways maintained by the local authority.

Where it is necessary to choose between applicants in a particular category, priority will be determined on the basis of distance using the same method as in criterion 5 with the highest priority being given to children living closest to the school. If distance cannot distinguish between applicants, random selection will be used.

Where the distance tiebreak does not assist due to twins or siblings from a multiple birth wanting admission and only a single place left within the admission number, the governing body will exercise as much flexibility as possible within the requirements of infant class size.

Note 1 This includes any 'looked after child.' as defined in S.22 of the children's act 1989 and any child who was previously looked after but immediately after became subject to an adoption, residence or special guardianship order. Evidence would be required at the time of application. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Note 2 Regular attendance at worship shall mean attendance at a Sunday church service (for a period of at least 6 months immediately prior to application) 2 out of 4 weeks in a month excluding vacations. Ministerial references must be submitted at the time of application (directly to the school) as evidence to support admission under criteria 2 and 3 using the schools own supplementary information form.

Note 3 Parent shall also mean legal guardian.

Note 4 Children are siblings if they are half or full brother/sister; they are adoptive brother/sister; they are children of the same household.

St John Fisher Catholic Primary School

Tithebarn Road
Knowsley Village
L34 0HA

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mrs M Forrest
(0151) 477 8590
www.stjohnfisherprimary.co.uk
203

Oversubscribed in 2015 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St John Fisher.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Joseph's Catholic Primary School

Edenfield Crescent
Huyton
L36 6DS

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mr C Newstead
(0151) 477 8990
www.stjosephshuyton.co.uk
207

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Aidan.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Margaret Mary's Catholic Infant School

Pilch Lane
Huyton
L14 0JG

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

120
Mrs L Byrne
(0151) 228 4024
www.stmargaretmarysinfant.com
358

Oversubscribed in 2015, 2016, 2017 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the infant or junior school at the time of admission.
3. Baptised Catholic children resident in the parish of St Margaret Mary.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Margaret Mary's Catholic Junior School

Pilch Lane	Admission No. Sept. 2020	120
Huyton	Interim Headteacher	Mrs M Armstrong
L14 0JG	Telephone	(0151) 477 8490
	Website	www.smmj.co.uk
	Expected no. on roll Sept. 2019	471

Please note: *St Margaret Mary's operate as separate infant and junior schools, but they are located on adjacent sites. Children normally transfer to the junior school in the September following their seventh birthday following a formal application process. (See page 15 for application details.)*

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the infant or junior school at the time of admission.
3. Baptised Catholic children resident in the parish of St Margaret Mary.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Prescot, Whiston and Cronton

Cronton Church of England Primary School (Academy)

Smithy Lane	Admission No. Sept. 2020	30
Cronton	Headteacher	Mrs S Thomson
WA8 5DF	Telephone	(0151) 424 3881
	Website	www.cronton.co.uk
	Expected no. on roll Sept. 2019	210

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Children who are cared for by a Local Authority or previously cared for by a Local Authority. (See note 1)
2. Children of families resident in Cronton Village at the time of allocation. (See note 2)
3. Brothers and sisters of children who are on roll at the time of allocation and are expected to be attending the school at the start of the academic year in which the proposed new child entrant will start. (See note 3)
4. Children of parents/carers who attend worship at Cronton CE Mission Church. (See note 4)
5. Children of parents/carers who attend worship at St Luke's Church, Farnworth; St John's, Widnes; St Ambrose, Widnes. (See note 4)
6. Children of parents/carers who attend worship at other Anglican Churches. (See note 4)
7. Children of parents/carers who attend worship of another Christian denomination. (See note 4)
8. Children who are on roll at Cronton Church of England School nursery no later than 30 September of the year before normal reception admission and are still attending the nursery throughout the application and allocation process.
9. Children living nearest the school. The distance from home to school is measured in a straight line (as the crow flies) from the home address using the geographical information system employed by the Local Authority that carries out measurements based on the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Should there be more applicants than places within any of criteria 1 to 8 above, the Governors will use the distance from home to school, as stated in criterion 9 above, as a tie-break.

In the rare cases where a distance tie-break does not assist, e.g. two children with the same distance measurement, random selection will be used.

Where there are siblings of multiple birth (e.g. twins, triplets) wanting admission and there is only a single place left within the admission number, the Governing body will exercise as much flexibility as possible within the requirements of infant class size legislation.

At the time of application **all** applicants are required to submit a home authority application form and where parents choose to do so, the school's supplementary form, which concerns religious practice and/or Nursery attendance.

Note 1 This includes any child who was 'looked after' by a local authority immediately prior to being adopted or becoming subject to a residence or special guardianship order. Evidence of looked after or previously looked after status should be submitted at the point of application. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Note 2 Cronton Village means the area inside the boundary marked on the map of the defined area agreed by the governing body and is available in school for parents/carers to view by request.

Note 3 Brothers and sisters includes half /step brothers and sisters as well as fostered and adopted children, provided they live at the same family address. This does not include cousins or other family relationships.

Note 4 'Parents who attend worship' is normally taken to mean a minimum of monthly attendance at church for a minimum of 12 months prior to the closing date for applications. This excludes school based worship that takes place during the school week. Applicants who wish to provide information to be considered under criteria 4, 5, 6 or 7 should note that the form confirming regular attendance should be completed by the appropriate minister and returned with the original application. It is the responsibility of the applicant to return the form to the school by the closing date. The Governors reserve the right to contact the minister in order to verify the authenticity of the completed form.

Note 5 An offer of a place is subject to applicants providing evidence of information provided e.g. proof of date of birth and proof of residency. The address which receives child benefit will normally be used if the child's time is split between two homes, but the Governing Body reserves the right to request other proofs as fit the individual circumstances.

Note 6 Pupils with a Statement of Special Educational Need or Education, Health and Care Plan which names the school will normally be admitted. Where such pupils are known about at the time of the annual allocation, they will be placed within the admission number with priority over others.

Holy Family Catholic Primary School

Hall Lane
Cronton, Widnes
Cheshire WA8 5DW

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mrs J Cook-Hannah
(0151) 424 3926
www.holyfamilycronton.co.uk
209

Oversubscribed in 2015, 2016 and 2017

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parishes of Holy Family, Cronton and the part of St Wilfrid's parish, Widnes formerly referred to as St Pius X.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Our Lady's Catholic Primary School

Ward Street	Admission No. Sept. 2020	30
Prescot	Headteacher	Mr H Boyle
L34 6JJ	Telephone	(0151) 477 8220
	Website	www.ourladysprescot.com
	Expected no. on roll Sept. 2019	203

Oversubscribed in 2015, 2016 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of Our Lady Immaculate and St Joseph, Prescot and Our Lady Help of Christians, Portico.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Leo's & Southmead Catholic Primary School Serving the Community

Lickers Lane	Admission No. Sept 2020	30
Whiston	Headteacher	Mrs A Tambourini
L35 3SR	Telephone	(0151) 477 8410
	Website	www.stleossouthmead.co.uk
	Expected no. on roll Sept. 2019	172

Oversubscribed in 2016

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Other than Catholic children who have a sibling in the school at the time of admission.
4. Baptised Catholic children resident in the parish of St Leo's.
5. Other children living in the parish of St Leo's.
6. Other Catholic children.
7. Children from other Christian denominations.
8. Children of other faiths.
9. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Luke's Catholic Primary School

Shaw Lane	Admission No. Sept. 2020	30
Prescot	Headteacher	Mr A Crist
L35 5AT	Telephone	(0151) 477 8580
	Website	www.stluke.knowsley.sch.uk
	Expected no. on roll Sept. 2019	174

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Luke the Evangelist.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Mary & St Paul's Church of England Primary School

Bryer Road	Admission No. Sept. 2020	30
Prescot	Acting Headteacher	Mr I Parks
L35 5DN	Telephone	(0151) 426 6869
	Website	www.stmaryandstpauls.org.uk
	Expected no. on roll Sept. 2019	186

Main section of 2020 admission policy (oversubscription criteria):

1. Children in the care of a Local Authority or previously in the care of a Local Authority. (See note 1)
2. Children who already have a brother or sister in the school at the time of the proposed admission. (See note 2)
3. Children whose parents/carers worship regularly at either The Parish Church of St Mary the Virgin, Prescot or St Paul's Church, Prescot. (See note 3)
4. Children whose parents/carers worship regularly at any other Christian Church that is a member of 'Churches Together in England'. (See note 3)
5. Other children.

Where it is necessary to distinguish between applicants in a particular category, children living nearest the school, as measured in a straight line by the computerised measuring system used by the Local Authority will have priority. On the rare occasions when the distance tie-break does not assist, random selection will be used to determine the allocation of places.

Where there are siblings of multiple birth (e.g twins, triplets) wanting admission and there is only a single place left within the admission number, the Governing body will exercise as much flexibility as possible within the requirements of infant class size legislation.

Children who have a statement of Special Educational Need or an Education, Health and Care Plan where St Mary and St Paul's is the named school will have precedence for a school place.

Note 1 Evidence that a child is looked after or previously looked after status must be provided at the point of application. A looked after child is a child who is in the care of a Local Authority or being provided with accommodation by a Local Authority (under section 22 of the Children's Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Note 2 'Brothers or sisters' will be considered to include half/step brothers and sisters, foster children and children living at the same address who are considered to be family members.

Note 3 'Worshipping regularly' is taken to mean a minimum of monthly attendance at scheduled church services for a period of at least six months prior to the closing date for applications. For applications being made under criteria 3 or 4, parents/carers should complete the school's supplementary information form, which must be signed by a member of the clergy at their church and then returned directly to the school before the closing date for applications.

Note 4 Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

Halewood

Halewood Church of England Primary School (Academy)

Church Road	Admission No. Sept. 2020	30
Halewood	Headteacher	Mr D Smith
L26 6LB	Telephone	(0151) 487 5673
	Website	www.halewoodcofe.co.uk
	Expected no. on roll Sept. 2019	212

Oversubscribed in 2015, 2016, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Children in the care of a Local Authority or previously in the care of a Local Authority. (See note 1)
2. Children with a sibling in school at the time of admission (this includes half brothers and sisters, foster children and step siblings living at the same address) (See note 2).
3. Children of parents/carers worshipping at Halewood St Nicholas', St Mary's and St Hilda's Churches and are resident within the Ecclesiastical Parish of Halewood **and** whose evidence of **commitment to the life, work and witness of the church** has been verified as strong. (See note 3 & 4)
4. Children of parents/carers worshipping at Halewood St Nicholas', St Mary's and St Hilda's Churches and are resident within the Ecclesiastical Parish of Halewood **and** whose evidence of **commitment to the life, work and witness of the church** has been verified as reasonable. (See note 3 & 4)
5. Children of parents/carers worshipping at another Anglican Church and are resident within the Ecclesiastical Parish of Halewood **and** whose evidence of **commitment to the life, work and witness of the church** has been verified as strong. (See note 3 & 4)
6. Children of parents/carers worshipping at another Anglican Church and resident within the Ecclesiastical Parish of Halewood **and** whose evidence of **commitment to the life, work and witness of the church** has been verified as reasonable. (See note 3 & 4)
7. Children of parents/carers worshipping at another Christian Church for which there is no denominational education available within the Ecclesiastical Parish of Halewood and are resident within the Ecclesiastical Parish of Halewood **and** whose evidence of **commitment to the life, work and witness of the church** has been verified as strong. (See note 3, 4 & 5)
8. Children of parents/carers worshipping at another Christian Church for which there is no denominational education available within the Ecclesiastical Parish of Halewood **and** are **resident** within the Ecclesiastical Parish of Halewood and whose evidence of **commitment to the life, work and witness of the church** has been verified as reasonable. (See note 3, 4 & 5)
9. In the event of places still being available children living the shortest distance from the school will have priority; this will be measured in a straight line as the crow flies. The measurement is done by the Authority's computerised system based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid coordinates for the school and home address.

Tiebreaker

Where it is necessary to distinguish between applicants in a particular category children living the shortest distance from school will have priority; this will be measured from the school to the child's home address in a straight line "as the crow flies". The measurement is done by the Authority's computerised system using co-ordinate points. In rare cases where the distance tie break does not assist e.g. if there are 2 or more children at the same address or 2 or more children who have a different address but the same distance measurement, priority will be given according to random selection.

In the exceptional circumstances where there are multiple births requesting admission and there are insufficient places left within the admission number to admit them all, then the governing body will normally offer places up to a maximum class size of 32 children, (under the provisions of para 2.15 of the School Admissions Code).

Note 1 This includes any 'looked after child' and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. **Evidence will be required.** A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Note 2 Year 6 children will not apply as they will have left the school at the time of admission.

Note 3 Resident within the Ecclesiastical Parish of Halewood (criteria 3-8) - A map detailing the parish boundaries can be inspected at the school or parish office. Children who do not meet criteria 3-8 will be considered under criterion 9.

Note 4 Commitment to the life, work and witness of the church (criteria 3-8) - Parents/carers are required to substantiate their commitment to the life, work and witness of the church for a minimum of 2 years before the closing date of application by filling in a separate form, which can be collected from school or the local authority (it can also be found on the school's website www.halewoodcofe.co.uk). This form requires Clergy verification of the parent/family commitment to the life, work and witness of the church. In order for the Clergy/Leadership Team to verify commitment, it is suggested that you submit a letter to them (up to one page A4) describing your commitment including:

- Which service(s) you usually attend, how frequently and for how long you have attended
- Which other areas of church life you participate in
- For how long you have participated in that area of church life and who in the church is best able to confirm this

If the parent/carer of this child has moved into the area or attended a different church within the two years preceding the closing date for application, they may still apply for admission under criteria 3-8 if they are able to demonstrate an equivalent commitment in a previous equivalent Church. A completed and verified Church form from their previous clergy will be required.

Note 5 Another Christian Church (criteria 7-8) - An Assembly of Christian believers who accept the doctrine of the Trinity and the Bible as the source of Christian faith.

Any offer of a school place is subject to the parent/carer providing relevant proof documents of information they have stated on the application form. If the documents cannot be provided, or if false information has been given, the offer of a place may be withdrawn.

Holy Family Catholic Primary School Serving the Community

Arncliffe Road
Halewood
L25 9PA

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

40
Mr K Quigley
(0151) 282 8971
www.holyfamilyhalewood.org.uk
297

Oversubscribed in 2016, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and Previously Looked After Children.*
2. Up to a maximum of 30 places will then be allocated with the following priorities:
 - i. Baptised Catholic children who have a sibling in the school at the time of admission.
 - ii. Baptised Catholic children resident in the parish of St John Vianney (the part of the parish formerly referred to as Holy Family).
 - iii. Other baptised Catholic children.
3. Up to a maximum of 10 places will be allocated with the following priorities:
 - i. Other children who have a sibling in the school at the time of admission.
 - ii. Children who are other than Catholic resident in the parish of St John Vianney (the part of the parish formerly referred to as Holy Family).

Where places remain available:

4. Children with proven exceptional medical or social needs (appropriate evidence from a professional must be submitted with the application).
5. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Andrew the Apostle Catholic Primary School

Higher Road
Halewood
L26 1TD

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mrs J Cunningham
(0151) 288 8940
www.standrewapostle.co.uk
212

Oversubscribed in 2016, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St John Vianney (the part of the parish formerly referred to as St Andrew the Apostle).
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

* A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

St Mark's Catholic Primary School

Fir Avenue
Halewood
L26 0XR

Admission No. Sept. 2020
Headteacher
Telephone
Website
Expected no. on roll Sept. 2019

30
Mr R Coakley
(0151) 288 8910
www.stmarkshalewood.org.uk
207

Oversubscribed in 2015, 2017, 2018 and 2019

Main section of 2020 admission policy (oversubscription criteria):

1. Looked After Children and previously Looked After Children.*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St John Vianney (the part of the parish formerly referred to as St Mark's).
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations.
7. Children of other faiths.
8. Other children.

If it is not possible to offer places for all applications within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the local authority and will be a straight line measurement (as the crow flies) based on an element of the Local Land and Property Gazetteer (LLPG) data and national grid co-ordinates for the school and home address.

Children with a Statement of Special Educational Need or Education, Health and Care Plan that names the school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

It is the duty of the governors to comply with regulations on class size limits at Foundation Stage and Key Stage One. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the last child admitted within the admission number (under the provisions of para 2.15 of the School Admissions Code).

All applicants are required to complete a Supplementary Information form (SIF) in order to provide faith information if they wish their child to be considered within the faith criterion of the oversubscription policy. The SIF should be completed in addition to the home Local Authority application form and returned directly to the school by the closing date of 15 January. Applicants who complete a school SIF but do not name the school on the Local Authority application will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the schools but cannot be considered as a faith applicant. Baptism should take place before the closing date for applications.

For a child to be considered as a Catholic, evidence of a Catholic Baptism is required. For other Christian denominations, proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their faith community from an appropriate Minister of Religion is required. For children of other faiths, an appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.

*A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a Local Authority (under section 22(1) of the children Act 1989). A previously looked after child is one who immediately moved from that status after becoming subject to an adoption, residence or special guardianship order.

* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

Primary school reception class allocation statistics 2019

The following tables show how many applications were made for each school at the time of the initial allocation of places and, where schools were oversubscribed at the time of the initial allocation of places, how places were allocated according to the admissions policy (oversubscription criteria).

As there is often movement following the initial allocation of places, the tables also show the final number of places allocated (correct at the time of print) following changes such as late applications received, changes of preference and appeals.

These tables will provide parents/carers with a guide as to how places have been allocated previously, but please remember that allocations can vary on a year to year basis and oversubscription criteria may also be different in previous years.

Community primary schools, voluntary controlled and Academies

School	September 2019 admission number	Initial number of applications received			How places were allocated	Final number of places allocated after late applications, appeals and changes of preference
		1st Preference	2nd Preference	3rd Preference		
Blacklow Brow	30	32	27	20	Siblings 14 Home to school distance 16 <i>The last place allocated under this criterion was measured as 0.940 miles</i>	30
Eastcroft Park	30	23	10	11	Places were available for all who required them.	29
Evelyn	35	29	44	28	Siblings 10 Home to school distance 25 <i>The last place allocated under this criterion was measured as 2.234 miles</i>	36
Halsnead	60	30	17	8	Places were available for all who required them.	34
Knowsley Lane Academy	30	30	8	12	Siblings 17 Home to school distance 13 <i>The last place allocated under this criterion was measured as 0.548 miles</i>	30
Knowsley Village	30	26	15	4	Places were available for all who required them.	25
Malvern	60	80	42	21	EHCP 1 Children currently/previously in the care of the local authority 1 Siblings 29 Home to school distance 29 <i>The last place allocated under this criterion was measured as 0.432 miles</i>	60
Millbrook	40	28	26	21	Places were available for all on time applications.	35
Northwood	60	72	22	3	Children currently/previously in the care of the local authority 1 Siblings 38 Home to school distance 21 <i>The last place allocated under this criterion was measured as 0.464 miles</i>	61
Park Brow	60	41	9	13	Places were available for all who required them.	54

School	September 2019 admission number	Initial number of applications received			How places were allocated	Final number of places allocated after late applications, appeals and changes of preference
		1st Preference	2nd Preference	3rd Preference		
Park View Academy	60	35	24	10	Places were available for all who required them.	54
Plantation	60	53	23	18	Children currently/previously in the care of the local authority 1 Siblings 21 Home to school distance 38 <i>The last place allocated under this criterion was measured as 0.432 miles</i>	60
Prescot	60	40	28	12	Places were available for all who required them.	51
Ravenscroft	30	27	15	5	Places were available for all on time applications. Applications received after the initial allocation were added to the waiting list.	30
Roby Park	30	15	6	7	Places were available for all who required them.	29
Stockbridge Village	30	33	4	3	Children currently/previously in the care of the local authority 1 Siblings 16 Home to school distance 13 <i>The last place allocated under this criterion was measured as 0.417 miles</i>	30
Sylvester Academy	30	39	14	16	Siblings 12 Home to school distance 23 <i>The last place allocated under this criterion was measured as 0.504 miles</i>	35
Westvale	30	25	2	8	Places were available for all who required them.	25
Whiston Willis	40	38	18	17	Places were available for all on time applications. Applications received after the initial allocation were added to the waiting list.	46
Willow Tree	25	10	10	10	Places were available for all on time applications. Applications received after the initial allocation were added to the waiting list.	21
Yew Tree	30	16	14	6	Places were available for all on time applications. Applications received after the initial allocation were added to the waiting list.	26

Voluntary aided primary schools

School	September 2019 admission number	Initial number of applications received			How places were allocated	Final number of places allocated after late applications, appeals and changes of preference
		1st Preference	2nd Preference	3rd Preference		
Cronton CofE	30	32	24	21	Cronton Village residents 7 Siblings 9 Cronton CE church involvement 5 Other Anglican church involvement 1 Other Christian denomination 1 Children on roll of Cronton CE nursery 2 Children living nearest the school (as the crow flies) 5 <i>The last place allocated under this criterion was measured as 0.958 miles</i>	30
Cronton Holy Family	30	26	15	10	Places were available for all who required them.	30
Halewood CofE	30	44	34	8	Children currently/previously in the care of the local authority 1 Siblings 21 Worshipping at Halewood St Nicholas; 7 St Mary's and St Hilda's Churches and resident in the ecclesiastical parish of Halewood - verified as strong Worshipping at Halewood St Nicholas; 1 St Mary's and St Hilda's Churches and resident in the ecclesiastical parish of Halewood - verified as reasonable	30
Halewood Holy Family	40	48	18	21	Baptised Catholic children with a sibling at the school 17 Baptised Catholic children resident in the parish of St John Vianney 6 Other baptised catholic 7 Other children with a sibling 5 Non-Catholic children resident in the parish of St John Vianney 5	46
Hope Joint Faith	60	53	11	13	Places were available for all who required them.	60
Huyton-with-Roby CofE	60	48	26	20	Places were available for all who required them.	60
Kirkby CofE	35	38	37	20	Siblings 12 Worship regularly 3 Resident in the parish 1 Home to school distance 19 <i>The last place allocated under this criterion was measured as 1.032 miles</i>	35
Our Lady's	30	32	12	15	Baptised Catholic children with a sibling at the school 8 Baptised Catholic children resident in the parish 17 Other baptised Catholic children 5	30
St Aidan's	30	31	30	21	Baptised Catholic children with a sibling at the school 5 Baptised Catholic children resident in the parish 7 Other baptised Catholic children 9 Non-Catholic children with a sibling 9	30
St Albert's	30	19	7	5	Places were available for all on time applications.	25
St Aloysius	45	41	23	19	Baptised Catholic children with a sibling at the school 11 Baptised Catholic children resident in the parish 17 Other baptised Catholic children 4 Non-Catholic children with a sibling 3 Children from other Christian denominations 2 Other children 8	45

School	September 2019 admission number	Initial number of applications received			How places were allocated	Final number of places allocated after late applications, appeals and changes of preference
		1st Preference	2nd Preference	3rd Preference		
St Andrew's	30	33	18	17	Baptised Catholic children with a sibling at the school 12 Baptised Catholic children resident in the parish of St John Vianney 8 Other Baptised Catholic children 7 Non-Catholic children with a sibling 3	30
St Anne's	40	53	26	17	Baptised Catholic children with a sibling at the school 19 Baptised Catholic children resident in the parish of St Agnes 22	41
St Brigid's	30	24	10	11	Places were available for all who required them.	24
St Columba's	30	31	5	7	Baptised Catholic children with a sibling at the school 7 Baptised Catholic children resident in the parish of St Columba's 9 Other Baptised Catholic children 6 Other children 8	30
St Gabriel's CofE	30	29	24	16	Children with a sibling attending the school 11 Children living nearest the school 19 <i>The last place allocated under this criterion was measured as 0.585 miles</i>	30
St John Fisher	30	34	20	4	Baptised Catholic children with a sibling at the school 5 Baptised Catholic children resident in the parish of St John Fisher 12 Other Baptised Catholic children 10 Other children with a sibling 3	30
St Joseph the Worker	30	29	23	9	Places were available for all who required them. Applications received after the initial allocation were added to the waiting list.	31
St Joseph's	30	58	43	22	Children currently/previously in the care of the local authority 2 Baptised Catholic children with a sibling at the school 12 Baptised Catholic children resident in the parish of St Aiden's 16	30
St Laurence's	50	37	30	8	Places were available for all who required them.	47
St Leo's and Southmead	30	18	6	6	Places were available for all who required them.	26
St Luke's	35	15	10	2	Places were available for all who required them.	20
St Margaret Mary's Infant	120	130	47	40	Children currently/previously in the care of the local authority 1 Baptised Catholic children with a sibling at the school 45 Baptised Catholic children resident in the parish of St Margaret Mary 34 Other baptised Catholic children 30 Non-Catholic with a sibling 8 Children from other Christian denominations 2	120
St Margaret Mary's Junior	120	120	-	-	Places were available for all who required them.	120

School	September 2019 admission number	Initial number of applications received			How places were allocated	Final number of places allocated after late applications, appeals and changes of preference
		1st Preference	2nd Preference	3rd Preference		
St Marie's	30	29	10	8	Baptised Catholic children with a sibling at the school 11 Baptised Catholic children resident in the parish of St Mary Mother of God 9 Non-Catholic with a sibling 8 Children from other Christian denominations 1 Other children 1	30
St Mark's	30	32	14	14	Baptised Catholic children with a sibling at the school 8 Baptised Catholic children resident in the parish of St John Vianney 7 Other baptised Catholic children 3 Non-Catholic children with a sibling 5 Children from other Christian denominations 7	30
St Mary and St Paul's CofE	30	23	3	2	Places were available for all who required them.	27
St Michael & All Angels	60	53	21	9	Places were available for all who required them.	58
Saints Peter and Paul	45	29	14	9	Places were available for all who required them.	37

Admission appeal procedures

Schools will admit pupils until they have filled all the places they have available in the relevant year group (until they have reached their admission number). To admit children over the admission number would prejudice the provision of efficient education and the efficient use of resources in the school.

Those applicants who cannot be offered a place at their preferred school/s will be told of their right of appeal against the refusal.

At an appeal hearing, the panel members who take decisions are independent; they have no involvement with the school where a place has been refused and have had no involvement with the process of allocating places. The appeal panel can either turn down your appeal or they can agree to make an extra place available for your child. To help them come to their decision, they will check how the admission authority has applied its policy (oversubscription criteria). They will listen to the reasons why there is no more room in the year group and your reasons for wanting your child to attend that particular school.

There are two types of appeal for primary school:

Prejudice appeals: The panel consider whether the age group is full. If so, they will then look at the problems caused to the family if the pupil is not admitted and also at the problems caused to the school if they were to admit a further pupil.

Class size appeals: The law requires infant pupils to be taught in groups of no more than 30 pupils with one qualified teacher. If a 31st child were admitted, the school would normally have to arrange to employ a second teacher and/or create another teaching group during the infant years - this is known as "taking qualifying measures". This legislation restricts the grounds on which an appeal can be upheld and the panel look mainly at whether the admission body applied its admission policy (oversubscription criteria) correctly and whether the decision to refuse was unreasonable in the circumstances.

If you are refused a place at a Knowsley primary school, information provided with your refusal letter will normally make it clear what type of appeal you should expect it to be. You can submit an appeal for each school where you have been formally refused a place, if you wish.

Community schools

If you wish to appeal against a decision not to admit your child to a particular Knowsley community primary school, you should contact Knowsley School Admissions on (0151) 443 5143/5142 who will provide you with an appeal form. Your appeal should then be submitted to Knowsley Democratic Services who are responsible for organising the independent panel hearing.

Academy schools

If you wish to appeal against a decision not to admit your child to an Academy school, you should contact the school directly who will direct you as to how an appeal can be made.

Catholic schools (voluntary aided)

If you wish to appeal against a decision not to admit your child to a particular Knowsley Catholic primary school, you should contact Liverpool Archdiocese to request an appeal form.

Secretary for Appeals, Director of School, LACE, Croxteth Drive, Sefton Park, Liverpool, L17 1AA
Tel: (0151) 522 1071

Church of England schools (voluntary aided)

If you wish to appeal against a decision not to admit your child to a particular Knowsley Church of England school, **you should put your request for an appeal in writing to the clerk of governors of the school.** Arrangements will then be made for an independent appeal to be heard. If you have any general queries regarding this process or require more information, you may wish to contact the Diocese at the following address:

In general, the following arrangements will be made for all appeals:

- At least 10 school days prior to the hearing, the clerk will notify you of the date and arrangements for the hearing. It is expected that appeals for September 2020 reception class places in Knowsley primary schools will be held during June and July 2020.
- Approximately 5 school days before the appeal, you will receive a confirmed time slot for your appeal together with an agenda and supporting paperwork for the hearing (this will include names of panel members, a copy of your written appeal submission and the case for the school).
- The appeal will be heard before an independent panel who will have a copy of the written appeal submitted by parents/carers. However, parents/carers are encouraged to attend the hearing to present their case in person - if you wish, you can be represented or accompanied at the hearing e.g. by a friend or relative. If you do not wish to or cannot attend, the appeal panel will make a decision based on your written submission.
- You will be notified in writing of the appeal panel's decision and the grounds upon which it was made.
- The decision of the appeal panel is binding on all parties.

*Appeal panel members are trained and must act in accordance with the School Admissions Appeals Code. However, if parents/carers feel that maladministration has taken place on the part of an appeal panel they can make a complaint to the Local Government Ombudsmen (LGO). **A complaint to an Ombudsman is not a further appeal and must relate to the administration of an appeal rather than the appeal decision.***

To make a complaint, please refer to the LGO website www.lgo.org.uk or email advice@lgo.org.uk

The Advisory Centre for Education (ACE) provide free independent advice on the admissions process and a range of education issues including exclusions at www.ace-ed.org.uk

Free, independent advice is available from Coram Children's Legal Centre
(for those eligible for legal aid)
or visit www.childrenslegalcentre.com

Please note if your child has an Education, Health and Care Plan (EHCP), you use SEN procedures rather than the appeal process to decide whether a place can be offered. Parents/carers should speak to their SEN officer if they require further information.

Admissions: further applications to all Knowsley schools

Parents/carers who have applied for a school and received a refusal notification following an unsuccessful appeal hearing, may not seek to apply again for a place at the same school for the following twelve months. The one exception would be if the Local Authority is of the opinion that there has been significant and material changes in the circumstances of the parent/carer/school or child, which may justify a further application.

Further advice and help is available by contacting Knowsley school admissions - telephone (0151) 443 5143/5142.

In-year applications and transfers

Parents/carers thinking of transferring their child to another primary school

Generally, a child admitted as a reception pupil would remain in that school until they are of age to transfer to secondary education (*with the exception of children transferring from an infant school to a junior school as part of an annual allocation process*).

However, a change in circumstances could lead to a request for a transfer to a different primary school - if parents/carers wish to apply for a transfer to a Knowsley primary school, the following procedures apply:

- Parents/carers are strongly recommended to discuss the matter with the Headteacher of your child's current school in order to try to resolve the issue. Changing schools is not always the best way forward; parents/carers need to think about the advantages and disadvantages of moving.
- Where parents/carers decide to go ahead with a school transfer request and would like to apply for a place in a Knowsley primary school, an 'In-year' application form should be completed.
- In-year application forms are available directly from any Knowsley primary school, on request from school admissions on (0151) 443 3372 or can be downloaded from the Knowsley website **www.knowsley.gov.uk**
- If a place can be offered at a Knowsley school, it will normally be made available from the beginning of the term following receipt of the application. This allows for a planned admission. Only in exceptional circumstances and where both schools agree will an earlier move take place.
- In some cases, applications may be referred for consideration under the Fair Access process (See page 63).
- If a place is refused, parent/carers will be advised in writing of the reason for refusal and their right to appeal. Parents/carers may also wish to enquire with the school as to whether a waiting list is kept.

Families moving into the area

If you are moving house into the local area and you wish to apply for a place for your child/ren in a Knowsley primary school, the same procedures apply as detailed above.

Wherever possible, you are advised to make your application at least 4 to 6 weeks in advance of your move taking place to allow time for your application to be processed - this is particularly important if the move means that your child/ren cannot continue to attend their current school due to distance.

It is advisable to check the likely availability of school places with the school or Knowsley School Admissions as some schools may be fully subscribed in some year groups and will not be able to offer a place for your child/ren. There is no guarantee that siblings will be placed in the same school.

Parents/carers should be aware that the local authority will not normally pay additional costs of transport or uniform associated with an in-year transfer.

If your child has an Education, Health and Care Plan (EHCP) and you are considering requesting a school transfer, you should contact your local authority SEN officer before making any request for transfer.

For further information about in-year transfer applications, visit **www.knowsley.gov.uk** where further detailed information is available, or contact Knowsley School Admissions on (0151) 443 3372/3373.

Where parents/carers wish to apply for a school in another local authority, please contact that authority directly for their application form and procedures - for neighbouring local authority details, please see page 67.

Fair access protocol

The School Admissions Code states each Local Authority must have a Fair Access Protocol to ensure that - outside the normal admissions round - vulnerable and hard to place pupils are able to access school places.

The Knowsley Fair Access Protocol seeks to ensure that all schools admit an equal share of pupils requiring a high level of support or offering particular challenges. To achieve this, the protocol allows the Fair Access Panel to make admissions in excess of the admission number or to refuse where places are available.

The protocol is reviewed on an annual basis and full details can be found in the Knowsley Fair Access Protocol document which is available by contacting the School Admissions Team or on our website www.knowsley.gov.uk

Children with Special Educational Needs (SEN)

Admission is through placement by the local authority for pupils with an Education, Health and Care Plan. Some children have special educational needs (SEN), this usually means they have learning difficulties that require special educational provision to be made for them. For the majority of children their school will meet their needs at the 'school support' stage.

However, for children with significant/complex learning difficulties, the local authority may be required to assess their education, health and care needs and, if appropriate, make an Education, Health and Care Plan (EHCP), previously known as a Statement of Special Educational Need. They describe a child's needs and the special provision made to meet their needs. Before this EHCP is issued, there will be a careful assessment of the child's education and care needs. Parents/carers are involved in every stage of this procedure and have a right to appeal to an Independent Tribunal if they are dissatisfied with the proposals made by the local authority.

If your child already has an EHCP, please tick the box on your admission application form to indicate this. You should note that the local authority has a duty to determine and review the provision for a child with an EHCP. You should discuss your choice of primary school with a local authority SEN officer. The preference/s you express will be considered by the authority in accordance with the legislative requirements laid down in the Special Educational Needs and Disability Act and the guidance issued in the Special Educational Needs Code of Practice.

You will be informed of the school to be named in your child's EHCP. If, however, you disagree with the school named, you will be informed of your right of appeal to an independent tribunal. For further assistance on special educational needs matters, telephone (0151) 443 5145.

Children with an Education, Health and Care Plan (EHCP)

Where a pupil has an EHCP and the authority have named this school as provision, the child must be admitted. Where such pupils are known about at the time of the annual allocation procedures for community, voluntary controlled and voluntary aided schools, they will be placed within the admission number, with priority over all others.

Special schools and Designated Specialist Provision

Knowsley authority has a number of special schools and designated specialist provision. Children are placed there by the authority. In most cases, the school's admission policy allows for the admission only of children with an EHCP, or those undergoing a statutory assessment.

The schools are listed below.

Pupils at these schools have complex and/or significant special educational needs and an EHCP.

Transfer to special schools is the result of an EHCP being issued, or a statement/EHCP being amended following discussions at an annual review meeting at school.

Places at each specialist provision are not locality based, schools take from all over Knowsley.

For further information on admission to special schools, please telephone (0151) 443 5145.

Bluebell Park School

Cawthorne Close
Kirkby
L32 3XQ

Headteacher: Mr J Campbell
Telephone: (0151) 477 8350
Age range: 2-19
Capacity: 190
Type of need: PMLD / SLD / SI / ASC

Knowsley Central School

Mossbrow Road
Huyton
L36 7SY

Headteacher: Mr D McConnell
Telephone: (0151) 477 8450
Age range: 2-14 (11 to 14 for ASC)
Capacity: 92
Type of need: All needs
+ specialist base for ASC

Northwood Designated Special Provision (DSP)

Northwood Community Primary School
Roughwood Drive
Kirkby
L33 8XS

Headteacher: Mr J Hollywood
Telephone: (0151) 477 8630
Age range: 2-11
Capacity: 48
Type of need: All needs

Yew Tree Designated Special Provision (DSP)

Yew Tree Community Primary School
The Avenue (off Wood Road)
Halewood
L26 1UU

Headteacher: Mrs R O'Hanlon
Telephone: (0151) 477 8950
Age range: 2-11
Capacity: 28
Type of need: All needs

Key to type of need:

SEMH - social, emotional and mental health
SLD - severe learning difficulties
ASC - autistic spectrum condition

PMLD - profound and multiple learning difficulties
SI - sensory impairment (hearing/visual)

There are special schools which take only secondary age pupils - details can be found in the secondary education admission booklet.

Education support services

Knowsley School Attendance Service

The School Attendance Service in Knowsley works in partnership with schools to support parents/carers of children who may be experiencing difficulties in maintaining regular attendance.

If your child is experiencing any difficulties with regard to school attendance, in the first instance it is always advisable to contact your child's school to discuss the issue.

Every school within Knowsley has access to a School Attendance Officer and they can be contacted by telephoning School Attendance on (0151) 443 3590.

Getting to a school in Knowsley

Find ways to get to school by visiting Knowsley's Highways Information site

<https://highways.knowsley.gov.uk/>. We hope this site helps you get to school quickly, safely and on time.

Whether you wish to walk, cycle, take the train or bus, you can find out more information about different ways to travel to school by taking a look at the following websites:

www.knowsley.gov.uk/things-to-do/knowsley-cycling.aspx

www.merseytravel.gov.uk/getting-around/route-maps/Pages/Buses-Servicing-Schools.aspx

www.merseytravel.gov.uk/getting-around/timetables/train-timetables/Pages/default.aspx

The aim of the above webpages is to provide sustainable travel information for parents and young people when travelling to, from and between education sites in Knowsley. To download the sustainable modes of travel strategy document visit the above webpages.

To contact the School Transport Team, please call (0151) 443 2500.

Financial support for primary age pupils

Home to school transport

When choosing a primary school for your child, you need to consider how you will travel to that school and the costs involved. You can choose to send your child to any school, subject to availability of places, but there are certain conditions that have to be satisfied to qualify for free transport.

A primary age child will normally be entitled to travel support if any of the following criteria apply:

- The school is more than 2 miles from the home address and there are no places available in a closer school. This includes children aged 8-11 from low income families.
- The school is less than 2 miles from home but the journey could be classed as unsafe, even if the child is accompanied by an adult.
- Children with special educational needs who meet the transport assessment eligibility criteria.
- Children who have a temporary medical problem, or there are exceptional circumstances to be taken into consideration.

*Low income families are those who are entitled to free school meals or who receive their **maximum** level of working tax credit.*

Contact details:

Service: Home to School Transport

Telephone: (0151) 443 2500

Email: haveyoursay@knowsley.gov.uk

Website: www.knowsley.gov.uk (search for school bus pass)

Free school meals

Under the Government's universal infant free school meals initiative, all pupils in reception, year 1 and year 2 can now receive a free school lunch.

School meals are free to pupils whose parent/carer receives one of the following benefits:

- Income Support.
- Income Based Jobseekers Allowance.
- An Income-Related Employment and Support Allowance.
- Child Tax Credit and income of less than £16,190*
(but not parents who receive Working Tax Credit - see below).
- The Guarantee element of State Pension Credit.
- Support under part VI of the Immigration & Asylum Act 1999.
- Universal Credit, provided they have an annual net earned income not exceeding £7,400 (£616.67 per month).

***Correct at the time of publication.** The law governing free school meals states that pupils from families who receive Working Tax Credit are not entitled to free school meals even if income is less than £16,190.

Contact details for free school meals

Telephone: (0151) 443 4042

Website: www.knowsley.gov.uk (search for school meals service)

Charging for school activities

Schools can make charges for activities only in clearly defined circumstances. Governing bodies of individual schools can provide details of their policies about charging for school activities.

Contact details for other local education authorities

Details of Knowsley's neighbouring authorities are listed below. You may wish to contact these authorities if you require information about schools in these areas.

Liverpool City Council

Children & Young People's Service
Cunard Building
Water Street
Liverpool
L3 1AH
Telephone: (0151) 233 3006
www.liverpool.gov.uk
Email: admissions@liverpool.gov.uk

Halton Borough Council

School Admissions
People Directorate
Rutland House
Halton Lea, Runcorn
WA7 2GW
Telephone: (0151) 511 7271/7338
www.halton.gov.uk/schooladmissions
Email: schooladmissions@halton.gov.uk

Sefton Council

Admissions Section
Schools and Families
Schools Regulatory Services
Bootle Town Hall
Oriol Road
Bootle
L20 7AE
Telephone: (0151) 934 3590
www.sefton.gov.uk
Email: admissions@sefton.gov.uk

St Helens Council

Children and Young People's Services
School Admissions Section
Atlas House
Corporation Street
St Helens
WA9 1LD
Telephone: 01744 671 035
www.sthelens.gov.uk
Email: schooladmissions@sthelens.gov.uk

Lancashire County Council

Pupil Access Team
Area Education Office (South)
Room 37 (2nd Floor)
County Hall
Preston
Lancashire
PR1 0LD
Telephone: 01772 532 191
www.lancashire.gov.uk/schools

Advice on completing the Knowsley primary application form

Please read the booklet before filling in the application form.

Please write clearly and complete the form in ink.

SECTION 1 Child's details

- The surname is that stated on the child's birth certificate. If your child is known by another surname you can give the chosen name but please also provide the legal surname (from the birth certificate).
- If you do not state a date of birth that falls within the relevant age range (01/09/15 to 31/08/16) your application may be disregarded. Following allocations, schools will request proof of birth date, e.g. a birth certificate, to confirm the child is of the correct age to start reception.
- The address given **must** be where the pupil normally lives, therefore, the address of a childminder or other relative etc should not be given. If a child lives between two addresses, e.g. if there is split care, the household in receipt of child benefit would normally be the address used for allocation purposes but the Local Authority reserve the right to request other proofs as fit the individual circumstance.
- If you are expecting to move address after the closing date, you should apply using your current address and it is your responsibility to notify Knowsley School Admissions once the move takes place (proof of change of address will normally be required).
- Following allocations, oversubscribed schools will request proof of address, e.g. a council tax or utility bill in the name of the applicant dated during the relevant allocation period. The local authority reserve the right to make investigations should a query be raised relating to address details provided by the applicant.
- If your child has an EHCP, you will have been involved in assessment and reviews and have a link officer in the Special Needs Team.
- Children in the care of the local authority are normally those as defined in section 22 of the Children's Act. They may live with a foster family, in a children's home or in their own home - Social Services will be involved. Check with your Social Worker if you are not sure. Also, as defined in the School Admissions Code - '*children who were looked after and ceased to be so because they immediately became adopted or subject to residence orders or special guardianship orders*'. This also includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- It is the responsibility of Parents/carers who wish to have their child considered as a current or previous child looked after by the local authority to **provide evidence** of this to the local authority **at the point of application**.
- If you wish to be considered under exceptional medical/welfare grounds you must submit supporting professional evidence with your application. The evidence should be directly relevant to admission to the school concerned and explain why the pupil should be admitted. **If no supporting documentation is supplied before the closing date, your application will not be considered under this criterion.**
- For children whose parents are service personnel with a confirmed posting to the area, or crown servants returning from overseas to live in the area please provide a copy of an official letter showing the relocation date and unit postal address or quartering address - see page 4 for more information.
- For children arriving from overseas - see page 4 for more information.

SECTION 2 Parent/Carer details

- Please provide a daytime contact telephone number as this will assist Knowsley School Admissions if they need to contact you regarding your application for any reason and prevent delays in processing.
- Please read the declaration and ensure you sign and date your application form before returning it.

SECTION 3 School preferences

- You can name up to three schools of your preference and should do so in ranked order.
- Some schools will be able to offer places to everyone who applies. However, allocations can vary each year and no-one can guarantee which schools will be oversubscribed, it is wise to name more than one preference.
- If you are applying for a school that is often oversubscribed, look carefully at the admission policy to see which criterion your child would come under. Talk to the school or an Admissions Officer in the relevant local authority about how places were allocated in previous years (see also pages 55-59 for allocation details for Knowsley primary schools from September 2019).
- Do not name the same school more than once - this will not increase your chances of obtaining a place.
- Only stating one preference does not increase your chance of gaining a place in that school. You have wasted two preferences and may lose priority for another school where you might otherwise have got a place.
- Naming more than one preference will not disadvantage you during the allocation process in any way as the authority will always offer the highest available preference.
- Consider all your preferences carefully - if you have named a school as a second or third preference the authority will assume you will accept such an offer should it be made.
- It is your responsibility to check whether you are required to complete a supplementary form or provide any other evidence at the point of application.

SECTION 4 Brothers and Sisters (Siblings)

- If you have a child currently in the school/s named, please give their details. Siblings currently on roll but who will no longer be in **September 2020** (those currently in year 6) and siblings in nursery classes will not normally enable prioritisation.
- For Knowsley schools, siblings are normally defined as full, half or step brothers and sisters as well as fostered and adopted children, provided they live with the same family at the same address. This does not normally include cousins or other family relationships. For schools in other authorities you need to check the admission policy of the school.

SECTION 5 Reasons for preference

- You may state reasons why you want your child to attend the school/s named as preference/s.
- If you are attaching additional documents, please ensure your child's name and date of birth is clearly stated on each sheet and secured to your application form.
- If you are applying for a voluntary aided (church) school, check the policy to see if you are required to make any statement about religious commitment or any other requirement of their policy if you wish for your child to be considered under a particular criterion or speak to the school directly for advice.
- Strong supporting evidence from an appropriate professional, e.g. a medical consultant, is normally required for consideration as an exceptional case (if the individual school policy allows for the consideration of exceptional cases). The evidence must be directly relevant to admission to the school concerned and submitted at the same time as the application form. Online applicants should send documents by post to Knowsley School Admissions immediately after submission of the application and before the application closing date. Parents/carers should note the exceptional nature of applications agreed under such grounds and should be aware that not all schools have an exceptional circumstances criterion within their admission policy. **If no supporting documentation is supplied by the closing date, your application may not be considered under this criterion.**
- You do not have to state a reason for your preference if you do not wish to.

SECTION 6 Returning the application form

- The application form is perforated so it can be removed easily from the booklet. Please take your completed application form to any Knowsley Primary School or return it by post to Knowsley School Admissions, Knowsley Metropolitan Borough Council, Po Box 21, Archway Road, Huyton, L36 9YU **no later than 15 January 2020**.
- You should be issued with a receipt - keep it safe as proof your application has been submitted. If you return your application by post and you have not received a receipt within 2 weeks, please contact Knowsley School Admissions on (0151) 443 5143/5142.

The information you provide on your application is very important. If a place is offered, admission bodies will normally request proof of the information stated and may withdraw a school place where it is found that false information has been used to secure an offer.

Parents/carers are strongly advised to seek clarification from an Admissions Officer in the local authority regarding any query they may have relating to information they are stating on their application form.

If any of the information you have stated on your application changes, you **MUST** directly notify Knowsley School Admissions immediately as this may affect the allocation.



Admission to Primary School Reception Class 2020/2021

Parents/carers are strongly encouraged to apply online. Only online applicants will receive an email on national offer day confirming allocation results. Paper applicants will receive their result by letter, posted on national offer day. School admissions will be unable to provide any verbal allocation results to paper applicants until three days after National offer day.

FOR KNOWSLEY RESIDENTS ONLY

Only one application per child can be made. Please read the accompanying booklet carefully before completing this form, particularly the notes on the adjacent page. Please write clearly in black ink.

Section 1 - Child's details

First name(s) _____ Middle name(s) _____ Surname _____

Legal Surname (if different from above) _____ Date of birth ____/____/____ ☐ Male ☐ Female (please tick)

Child's home address _____

Post code _____

Does the child have an Education, Health and Care Plan (EHCP)? ☐ Yes ☐ No (please tick)

Is the child looked after? ☐ Yes ☐ No (please tick)

If **yes**, which Local Authority? _____

Name of social worker _____ Contact number _____

Was the child previously looked after or in state care outside of England? ☐ Yes ☐ No (please tick)

If **yes**, insert which Local Authority: _____

You will need to provide evidence to support this.

Evidence enclosed is a copy of:

☐ Adoption Order ☐ Residence Order ☐ Special Guardianship Order

Do you want this application to be considered under the exceptional medical/welfare criteria? (If the admission policy of the school allows for this) ☐ Yes ☐ No (please tick)

If yes - Please supply relevant professional evidence with your application - the evidence must be directly relevant to admission to the school concerned. If no supporting documentation is provided by the closing date, your application will not be considered under this criterion.

Is the parent/carer a member of UK service personnel or a crown servant returning/moving to the above address to take up a posting? ☐ Yes ☐ No (please tick)

If yes - Please provide a copy of an official letter showing relocation date and unit postal address or quartering area address.

Section 2 - Parent/carer details

Mr/Mrs/Miss/Ms _____ First name(s) _____ Surname _____

Parent/carer's address (if different from overleaf) _____

Post code _____

Daytime contact telephone no _____ Relationship to child _____

I have parental responsibility for the child named. I have read the information in the Knowsley Primary Admissions Booklet (including the privacy notice). I confirm that all the information I have given is accurate and I will inform Knowsley School Admissions of any change of circumstances affecting my application (e.g. change of address) without delay. I am aware that any school place offered on the basis of false information may be withdrawn.

Signed _____ Dated _____

Section 3 - School preference/s

Please name up to three schools in order of preference (NB: This does not guarantee you a place at one of these three)
This list can include schools both in Knowsley and in other boroughs (see notes)

	School Name	In which Authority is the school?
Preference 1:		
Preference 2:		
Preference 3:		

NB: Some schools have a supplementary form which applicants are requested to complete in addition to the local authority preference form, if you wish to provide information for consideration under a particular criteria specific to the school admission policy (e.g faith information). These forms can be obtained from the individual school or the local authority website and once completed should be returned to the individual school/s by the closing date of 15 January 2020.

Section 4 - Siblings

Please give details of any brothers and sisters who are currently on roll at the schools you have named as preferences who will still be on roll in September 2020 and live at the same home address (see note).

Name	Date of birth	Gender	School name
	/ /	M / F	
	/ /	M / F	
	/ /	M / F	

Section 5 - Reasons for preferences

If you want to give a reason why you prefer the schools you have listed, please do so.
(See notes on adjacent page). You can attach additional sheets if required.

Preference 1: _____

Preference 2: _____

Preference 3: _____

Section 6

Please return this form to a Knowsley primary school or Knowsley School Admissions at the address below
no later than

Wednesday 15 January 2020

**Knowsley School Admissions, Education Improvement Team, Knowsley Council,
PO Box 21, Municipal Buildings, Archway Road, Huyton, Knowsley, L36 9YU.**

DON'T BE LATE

You may miss out on a place in the school you want. If you need help completing this form,
or have not received a receipt within 14 days of submission ring

(0151) 443 5142/5143/3372

Office / School use only

Date received
(office / school stamp)

Address as on school roll?

☐ Yes

☐ No

Sibling on school roll?

☐ Yes

☐ No

Receipt issued ☐

Receipt No. _____

Summary timetable for admission to **primary school in Knowsley** for the school year 2020/21

The arrangements for the admission of pupils to reception class of primary schools in September 2020 will, as far as possible, follow the timetable below:

12 September 2019	Booklets including preference forms available from Knowsley primary schools, Knowsley School Admissions and to download at www.knowsley.gov.uk On-line application available on Knowsley Council website at www.knowsley.gov.uk
No later than 15 January 2020	Completed application forms to be returned to a Knowsley primary school, direct to Knowsley School Admissions or submitted via on-line facility. The on-line application cannot be used after the closing date.
16 April 2020	Allocation letters will be posted by the local authority. If an on-line application was submitted, an email on this date will give you the result of the reception place offer.
June 2020 onwards	Appeals process.
September 2020	Admission to schools.
December 2020 (end of Autumn Term)	Formal waiting lists close.

Useful contacts

Knowsley School Admissions (reception)	(0151) 443 5143
Knowsley School Admissions (year 7)	(0151) 443 5142
Knowsley In year school admissions and transfers	(0151) 443 3372
School admission appeals	
Knowsley Catholic schools	(0151) 522 1071
Knowsley community schools	(0151) 443 3521
Special Educational Needs (SEN)/EHCP	(0151) 443 5145
Liverpool & Knowsley Special Educational Needs & Disability Information Advice and Support Services (SENDIASS)	0800 012 9066
Knowsley Early Years and Childcare Information Service	0800 085 2022
School Attendance Service	(0151) 443 3590
English as an Additional Language	(0151) 443 5136
Free school meal enquiries	(0151) 443 4042
Knowsley Home to School Transport Assistance	(0151) 443 2500
Merseytravel	(0151) 330 1000
Merseytravel (bus timetables, journey planner, etc)	www.merseytravel.gov.uk
ACE	www.ace-ed.org.uk
Corum - Children's Legal Centre	www.childrenslegalcentre.com www.childlawadvice.org.uk

**You can also get this booklet in other formats.
Please contact Customer Services on 0151 443 4031,
or email customerservices@knowsley.gov.uk**